

1 Sierra Joint Community College District
2 Regular Meeting of the Board of Trustees
3 Tuesday, April 14, 2009
4

5 **MINUTES**

6
7 The regular meeting of the Board of Trustees of the Sierra Joint Community
8 College District met on Tuesday, April 14, 2009 at 3:00 p.m. at the Sierra College Rocklin
9 Campus, 5000 Rocklin Road, Rocklin, CA, in the Library/LRC, Board Room, LR-133.
10

11 **Elected Board**

12 **Members Present:** Dave Ferrari, Aaron Klein, Scott Leslie, Bill Martin, Nancy B.
13 Palmer, Elaine Rowen Reynoso, and Barbara J. Vineyard
14

15 **Superintendent/
16 President:**

Dr. Leo E. Chavez
17

18 **Student Trustee:**

Zach Rutledge
19

20 **Senate/Council**

21 **Representatives:**

Jay Hester, Academic Senate
22 Jim Wilson, Classified Senate
23 Luis Sanchez, Management Senate
24

25 **Staff/Visitors:**

Sonbol Aliabadi, Jeannette Bischoff, Terry Boyd, Bob Bradly,
26 Kevin Bray, Charles Brown, Cliff Burns, Matthew Calderon,
27 Jennifer Coleman, Mandy Davies, Laura Doty, Gary Guckel,
28 Jené Hallam, Jane Haproff, John Healy, Colin Irwin, Michelle
29 Johnson, William Lutkenhouse, Ron Martinez, Timothy
30 Mchahan, Sue Michaels, Gary Moser, Gregory Murphy,
31 Philip Navarro, Gary Noy, Stephanie Ortiz, Rachel
32 Rosenthal, Sandra Scott, Andre Sims, Doug Smith, Stan
33 Spencer, Todd Stenhouse, Troy Stormoen, Amanda Taylor-
34 Weber, Brian Taylor-Weber, Darrin Terrazas, Thor Tivol,
35 Wendy Van Houten, Kevin Wellsfry, and David O. West II.
36

37 **CALL TO ORDER**

38 Board President Barbara Vineyard called the meeting to order at approximately
39 3:00 p.m. in the R.A. Lee Administration Building, Room A-104.
40

41 **CLOSED SESSION**

42 Item #13296 Closed Session: At approximately 3:00 p.m., Ms. Vineyard
43 adjourned the meeting to conduct a closed session for the following purposes:
44

- 45 a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
46 [Government Code §54956.9, subdivision (a)]
47 1 Case: Case No. SCV 24356

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5 **CLOSED SESSION (Continued)**

6 Item #13296 Closed Session (Continued)

7 b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
8 [Government Code §54956.9, subdivision (b)]
9 Significant exposure to litigation – 2 Potential Cases
10

11 c) CONFERENCE WITH DISTRICT LABOR NEGOTIATOR
12 [Government Code §54957.6]

13 The Board met with the District’s Chief Negotiator to review and instruct its
14 representatives in negotiations matters with the following employee groups:
15

- 16 - Federation of United School Employees (FUSE)
- 17 - Sierra College Faculty Association (SCFA)
- 18 - Sierra College Management Association (SCMA)
- 19

20 Attendees included: Board members; Superintendent/President Dr. Leo E.
21 Chavez; staff members Mandy Davies, Ron Martinez, Rachel Rosenthal, Doug Smith,
22 Joyce Lopes, Jeannette Bischoff, Jené Hallam; and legal counsel Kellie Murphy.
23

24 **RECONVENE OPEN SESSION AND BOARD PRESIDENT’S OPENING REMARKS**

25 At approximately 4:05 p.m., Ms. Vineyard reconvened open session in the
26 Library/LRC, Board Room, LR-133; welcomed those present; led the Pledge of
27 Allegiance; announced that the Board had taken no action during Closed Session; and
28 read a statement regarding public participation in the meeting.
29

30 **APPROVAL OF AGENDA**

31 A **motion** was made by Aaron Klein, seconded by Nancy Palmer, **to approve the**
32 **Agenda as presented**. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees:
33 Ayes: 7; Noes: 0; Abstentions: 0. **Motion carried unanimously**.
34

35 **APPROVAL OF MINUTES – March 10, 2009**

36 There were no revisions recommended for the minutes of the March 10, 2009,
37 meeting of the Trustees. A **motion** was made by Bill Martin, seconded by Dave Ferrari, **to**
38 **approve the Minutes of the March 10, 2009, Board meeting as submitted**. Call for the
39 vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0.
40 **Motion carried unanimously**.
41

42 **BOARD OF TRUSTEES**

43 Item #13297, Preliminary 2009-2010 Board Goals: The Board discussed its
44 preliminary 2009-2010 goals. The following revision was requested: Replace the words
45 “___ number of times during the year” with “at least quarterly” in item 3. The 2009-2010
46 Board Goals will be presented for approval at the April 2009 Board meeting.

(Continued next page...)

5 **BOARD OF TRUSTEES (Continued)**

6 Item #13298, California Community College Trustees (CCCT) Board Election -
7 2009: Biographical information on each candidate for the California Community College
8 Trustees Board was provided to the Trustees prior to the meeting. The trustees were
9 given the opportunity to cast votes for the candidates. The seven candidates that
10 received the most votes, listed in the order found on the ballot, were as follows: 1) Cy
11 Gulassa, Peralta Community College District; 2) Janet Chanot, Mendocino-Lake
12 Community College District; 3) Marcia E. Zableckis, Barstow Community College
13 District; 4) Douglas W. Otto, Long Beach Community College District; 5) Christopher
14 Stampolis, West Valley-Mission Community College District; 6) Jeanette Mann,
15 Pasadena Area Community College District; and 7) Bernard "Bee Jay" Jones, Allan
16 Hancock Joint Community College District. A **motion** was made by Aaron Klein,
17 seconded by Nancy Palmer, **to approve the seven nominations for the CCCT Board of**
18 **Directors and instruct the Superintendent/ President to mail the official ballot to the**
19 **Community College League of California office no later than April 25, 2009.** Call for
20 the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0.
21 **Motion carried unanimously.**
22

23 Item #13299, Trustee Report - Redistricting: Trustee Bill Martin distributed a
24 report titled, "A Discussion of Redefining Sierra College Trustee Areas and Election
25 Process" and requested that an agenda item be placed on the May agenda to decide
26 whether or not to pursue further study of the issue.
27

28 Item #13300, Accreditation Update: Dr. Leo E. Chavez provided information
29 regarding the progress of the District's response to the concerns of the Accrediting
30 Commission for Community and Junior Colleges. A discussion was held and questions
31 were addressed regarding the accreditation evaluation report's requirements. Three
32 aspects of the College's response were highlighted during the discussion:
33

- 34 1. The formation of a new subcommittee of Strategic Council, called the Planning
35 and Resource Allocation Committee. The committee is made up of members of
36 the College's executive team and heads of the senates. It is tasked with
37 examining issues in detail, allowing the heads of the governance groups to
38 prepare themselves and their constituents in advance of Strategic Council
39 discussions.
- 40 2. The formation of a new standing committee of the Academic Senate for the
41 purpose of Program Review. This committee is undertaking a review of all
42 College instructional programs.
- 43 3. An agreement to bring to the Board, at a future meeting, a plan to increase the
44 full-time to part-time faculty ratio.

1 Sierra Joint Community College District
2 Minutes of the Regular Meeting of the Board of Trustees
3 Tuesday, April 14, 2009
4

5 EDUCATIONAL EFFECTIVENESS

6 Item #13301, Accountability Reporting for the California Community Colleges
7 (ARCC) 2009 Update: Dr. Rachel Rosenthal, Vice President of Instruction, introduced
8 Mr. Kevin Bray, Coordinator of Research and Planning, to present Sierra College data as
9 reported in the 2009 ARCC. Trustee discussion of the data included the following
10 topics: 1) How to use this data for improvement; 2) Possible reasons for Sierra's success
11 in the area of ESL Improvement; and 3) Possible reasons for a drop in persistence rates.
12 A **motion** was made by Aaron Klein, seconded by Nancy Palmer, **to direct staff to**
13 **forward the minutes of the ARCC presentation and Board's discussion to the**
14 **Chancellor's Office.** Call for the vote: Student Trustee Advisory Vote: Aye; Trustees:
15 Ayes: 7; Noes: 0; Abstentions: 0. **Motion carried unanimously.**
16

17 Item #13302, Program Update: Sierra College Press: Mr. Gary Noy was
18 introduced to present information regarding the Sierra College Press, believed to be the
19 only operating community college academic press in the United States. The Press has
20 produced items in print and electronic formats, including books, television, and the
21 internet. The Press is operated at no cost to the District. Board members expressed
22 appreciation for those who volunteer their time and talents to the Sierra College Press
23 and congratulated them on the success of their efforts.
24

25 Ms. Vineyard adjourned the meeting for a break at 5:22 p.m. and reconvened the
26 meeting at 5:32 p.m.
27

28 ORGANIZATIONAL EFFECTIVENESS

29 Item #13303, Fiscal Year 2008-2009 Budget Revision #2 - All Funds: Mr. Doug
30 Smith, Vice President of Finance and Administration, presented information and led
31 discussion about the 2008-2009 budget and the proposed budget revision. A **motion** was
32 made by Aaron Klein, seconded by Bill Martin, **to approve revision #2 of the 2008-2009**
33 **budget as presented.** Call for the vote: Student Trustee Advisory Vote: Aye; Trustees:
34 Ayes: 7; Noes: 0; Abstentions: 0. **Motion carried unanimously.**
35

36 COMMENTS FROM THE COMMUNITY

37 Ms. Vineyard solicited comments from the community on non-agenda items
38 within the jurisdiction of the Board of Trustees. The following individuals spoke in
39 support of the efforts of the Sierra College Veterans Program (in order of appearance):
40 *Mr. Andre Sims, Ms. Michelle Johnson, Mr. Terry Boyd, Mr. David O. West II, Mr. Bob*
41 *Bradly, and Mr. Todd Stenhouse.*
42

43 ORGANIZATIONAL EFFECTIVENESS (Continued)

44 Item #13304, Planning Update: Mr. Doug Smith provided an update regarding
45 the following topics: 1) Contractor selection for Phase 2 of construction at the Sierra
46 College - Nevada County Campus; and 2) A joint project between the City of Rocklin
47 and the College regarding widening of Sierra College Boulevard and associated
48 endeavors.

(Continued next page...)

5 **CONSENT AGENDA**

6 The following items were removed from the Consent Agenda for separate
7 discussion and/or action:

- 8
- 9 • Item #13314, Resolution No. 2009-07: Authorizing Transfer of Funds in the 2008-
10 2009 Budget
- 11 • Item #13317, Contracts and Agreements – Capital Projects, D. Contract
12 Amendments for Ratification, 1. Amendment No. 11-Revised to
13 Contract/Agreement: Lionakis Architects
- 14 • Item #13317, Contracts and Agreements – Capital Projects, D. Contract
15 Amendments for Ratification, 2. Amendment No. 14 to Contract/Agreement:
16 Lionakis Architects
- 17 • Item #13319, Review of and Revisions to Board Policies, C. Recommended
18 Revisions, 3. BP 2220, Committees of the Board of Trustees
- 19 • Item #13319, Review of and Revisions to Board Policies, C. Recommended
20 Revisions, 4. BP 3250, Institutional Planning
- 21

22 A **motion** was made by Aaron Klein, seconded by Nancy Palmer, **to approve the**
23 **Consent Agenda items listed below with one motion, with the exceptions noted**
24 **above.** Roll call vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0;
25 Abstentions: 0. **Motion carried unanimously.**

26

27 Item #13305, 2010-2011 Academic Calendar: The Board approved the proposed
28 Academic Calendar for 2010-2011.

29

30 Item #13306, Course/Program Additions, Deletions and Inactivations: The Board
31 approved the curriculum revisions as listed in the Curriculum Transactions document.

32

33 Item #13307, Summer 2009 Community Education Program: The Board
34 approved the addendum to the list of instructors/presenters and coordinators who will
35 be presenting courses or coordinating activities for Community Education for Summer
36 2009.

37

38 Item #13308, Sabbatical Leaves 2009-2010: The Board approved the 2009-2010
39 sabbatical leaves as indicated below.

40

41 <u>Name</u>	42 <u>Term of Sabbatical</u>
43 Carol Cox	44 Full-Time, One Year, Fall 2009 through Spring 2010
45 Vicky Day	46 Full-Time, One Year, Fall 2009 through Spring 2010
47 PJ Elson	48 Full-Time, One Semester, Fall 2009

49 Item #13309, District Insurance Programs Update: The Board accepted the
50 annual insurance program report.

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5 **CONSENT AGENDA (Continued)**

6 Item #13310, Claim Against the District - Ms. Deborah Kenitzer: In regards to the
7 amended claim of Deborah Kenitzer, the Board took the following action: returned the
8 claim as untimely with respect to any claims that accrued prior to August 18, 2008;
9 rejected the claim with respect to any claims that accrued on or after August 18, 2008;
10 and authorized staff to serve copies of the proper notification upon the claimant
11 forthwith and upon such other interested parties as staff may deem necessary.
12

13 Item #13311, Warrants for the Month of February 2009: The Board ratified the
14 warrants for the month of February 2009.
15

16 Item #13312, Warrants for the Month of March 2009: The Board ratified the
17 warrants for the month of March 2009.
18

19 Item #13313, Site Work, Sierra College - Nevada County Campus New
20 Construction: The Board authorized the Superintendent/President or Vice President of
21 Finance and Administration to execute a contract and issue a Notice-to-Proceed to the
22 selected new buildings and site work contractor for site construction, only, at the
23 Nevada County Campus up to, but not to exceed, One Million Two Hundred Thousand
24 Dollars (\$1,200,000).
25

26 Item #13314, Resolution No. 2009-07: Authorizing Transfer of Funds in the 2008-
27 2009 Budget: This item was removed from the Consent Agenda for separate discussion
28 and/or action. Trustee Martin expressed concern about language in the Status portion
29 of the agenda item referring to budget policy. Similar language was not found in the
30 resolution being voted upon. Trustee Klein expressed an interest in including the
31 language referring to budget policy in the resolution, but no action to do so was
32 supported. A **motion** was made by Nancy Palmer, seconded by Bill Martin, **to approve**
33 **Resolution No. 2009-07, authorizing the Business Office staff to make the appropriate**
34 **budget transfers to balance major object categories or fund balances in the event of**
35 **over expenditure at June 30, 2009**. Roll call vote: Student Trustee Advisory Vote:
36 Abstain; Trustees: Ayes: 5; Noes: 1 (Klein); Abstentions: 1 (Leslie). **Motion carried.**
37

38 Item #13315, Resolution No. 2009-08: Declare and Authorize Disposition of
39 Surplus Property: The Board adopted Resolution No. 2009-08 declaring the listed
40 personal property as obsolete/surplus and directed the staff to take appropriate action
41 as per Section 81450 of the Education Code.

5 **CONSENT AGENDA (Continued)**

6 Item #13316, Bid Award – Bid #09-01, Sierra College – Tahoe-Truckee Campus
7 Food Service: The Board awarded the bid for Food Services at the Sierra College –
8 Tahoe-Truckee Campus for the remainder of the 2008-2009 academic year and the 2009-
9 2010 academic year to the Tacos Bailando Food Service. The Board also authorized staff
10 to execute the contract with Tacos Bailando, to be effective April 20, 2009, through June
11 30, 2010, with renewable terms through June 30, 2014.
12

13 Item #13317, Contracts and Agreements – Capital Projects: The Board approved
14 the contracts and agreements listed below:
15

16 **A. CONTRACTS FOR APPROVAL**

17 1. Contract/Agreement: Siemens Water Technologies Corp.

18 Term: June 1, 2009 to June 15, 2009

19 Amount: \$2,635.06

20 Funding Source: SFID No. 1 Bond Funds

21 Agreement: Contractor to supply components for a de-ionized water system
22 and installation of the interconnecting materials between existing
23 water system and components supplied by Siemens for the Tahoe-
24 Truckee Campus. System start-up and a user training session are
25 included.
26

27 2. Contract/Agreement: SCO Planning & Engineering

28 Term: April 6, 2009 to August 15, 2009

29 Amount: \$11,500

30 Funding Source: SFID No. 1 Bond Funds

31 Agreement: Contractor will provide civil engineering services for expanding the
32 parking area at new Tahoe-Truckee Campus. Services will include
33 a field topographic survey; assist architect and project manager in
34 preparation of improvement plans consistent with Division of the
35 State Architect (DSA) standards; prepare grading and drainage
36 plan; two on-site field review visits during construction and
37 provide as-built drawings at completion.
38

39 **B. CONTRACTS FOR RATIFICATION**

40 1. Contract/Agreement: LSA Associates, Inc.

41 Term: March 16, 2009 to June 30, 2009

42 Amount: \$14,000

43 Funding Source: General Funds

44 Agreement: Consultant to conduct research and field studies and prepare an
45 Initial Study/Mitigated Negative Declaration on the area at the
46 Rocklin Campus to be affected by a proposed new parking lot
47 entrance on Sierra College Boulevard.

(Continued next page...)

5 **CONSENT AGENDA (Continued)**

6 Item #13317, Contracts and Agreements – Capital Projects (Continued)
7

8 **C. CONTRACT AMENDMENTS FOR APPROVAL**

9 1. Amendment No. 6 to Lease/Leaseback Agreement: Turner Construction

10 Previous Board Agenda Item No. 13078 (Approved March 11, 2008)

11 Term: March 1, 2008 to completion of project

12 Amount: \$34,819 (total contract amount \$19,006,140)

13 Funding Source: SFID No. 2 Bond Funds

14 Agreement: Change Order No. 6 will increase the Guaranteed Maximum Price
15 (GMP) listed in the Facilities Lease Agreement for the construction
16 of the Nevada County Campus, executed on March 1, 2008. This
17 change will allow a GMP increase for several necessary changes,
18 including revisions to the design of the proposed ramp and
19 additional area drains added to the site work. This net increase will
20 be offset with District contingency funds within the originally
21 approved program budget.
22

23 2. Amendment No. 7 to Lease/Leaseback Agreement: Turner Construction

24 Previous Board Agenda Item No. 13078 (Approved March 11, 2008)

25 Term: March 1, 2008 to completion of project

26 Amount: \$131,337 (total contract amount \$19,137,477)

27 Funding Source: SFID No. 2 Bond Funds

28 Agreement: Change Order No. 7 will increase the Guaranteed Maximum Price
29 (GMP) listed in the Facilities Lease Agreement for the construction
30 of the Nevada County Campus, executed on March 1, 2008. This
31 change will allow a GMP increase for the following changes:
32 modify electrical plan for the science building; modified access for
33 new Public Safety Training Facility (PSTF) pumps and new
34 electrical distribution panel; addition of a new oil/sand separator;
35 and several minor scope modifications. This net increase will be
36 offset with District contingency funds within the originally
37 approved program budget.
38

39 **D. CONTRACT AMENDMENTS FOR RATIFICATION**

40 1. Amendment No. 11-Revised to Contract/Agreement: Lionakis Architects

41 This item was removed from the Consent Agenda for separate discussion and/or
42 action. A **motion** was made by Dave Ferrari, seconded by Scott Leslie, **to**
43 **approve Amendment No. 11-Revised to Contract/Agreement with Lionakis**
44 **Architects**. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees:
45 Ayes: 7; Noes: 0; Abstentions: 0. **Motion carried unanimously.**

(Continued next page...)

5 **CONSENT AGENDA (Continued)**

6 Item #13317, Contracts and Agreements – Capital Projects (Continued)

7 **D. CONTRACT AMENDMENTS FOR RATIFICATION (Continued)**

8 1. Amendment No. 11-Revised to Contract/Agreement: Lionakis Architects
9 (Continued)

10
11 Previous Board Agenda Item No. 12484 (Approved June 28, 2005)

12 Term: March 13, 2008 to completion of project

13 Amount: \$21,300 (total contact amount \$2,751,041)

14 Funding Source: SFID No. 1 Bond Funds

15 Agreement: Architect to develop architectural, structural, mechanical and
16 electrical engineering drawings to include a new stand alone,
17 permanent cover semi-enclosure for the gas kiln at Tahoe-Truckee
18 Campus. Architect to prepare documents and submit to DSA for
19 approval. Bidding and construction administration services are
20 included as needed.

21
22 2. Amendment No. 14 to Contract/Agreement: Lionakis Architects

23 This item was removed from the Consent Agenda for separate discussion and/or
24 action. A **motion** was made by Dave Ferrari, seconded by Scott Leslie, **to**
25 **approve Amendment No. 14 to Contract/Agreement with Lionakis Architects.**
26 Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0;
27 Abstentions: 0. **Motion carried unanimously.**

28
29 Previous Board Agenda Item No. 12484 (Approved June 28, 2005)

30 Term: March 13, 2008 to completion of project

31 Amount: \$5,010 (total contract amount \$2,756,051)

32 Funding Source: SFID No. 1 Bond Funds

33 Agreement: Architect to revise architectural, structural, mechanical and
34 electrical engineering drawings to modify an existing storage room
35 at new Tahoe Truckee Campus to accommodate the electric kiln for
36 the 3D Arts Program. Preliminary review indicates DSA re-
37 submittal/approval not required. Bidding and construction
38 administration services are included "as needed."
39

40 Item #13318, District Contracts and Agreements: The Board ratified and/or
41 approved the contracts and agreements listed below:
42

43 **A. OFFICE OF INSTRUCTION - GRANT DEVELOPMENT & CAREER**
44 **TECHNICAL EDUCATION**

45 1. Contract/Agreement: Los Rios Community College District Service Agreement

46 Term: July 1, 2008 to June 30, 2009

47 Amount: \$35,000 (receivable)

48 Funding Source: Los Rios Community College District

(Continued next page...)

5 **CONSENT AGENDA (Continued)**

6 Item #13318, District Contracts and Agreements (Continued)

7 **A. OFFICE OF INSTRUCTION - GRANT DEVELOPMENT & CAREER**
8 **TECHNICAL EDUCATION (Continued)**

9 1. Contract/Agreement: Los Rios Community College District Service Agreement
10 (Continued)

11 Agreement: Sierra College has partnered with American River College and the
12 Los Rios Community College District in the Tech Prep Regional
13 Collaboration 329E program for the period of July 1, 2008 to June
14 30, 2009.
15

16 2. Amendment to Contract/Agreement: Chancellor's Office of the California
17 Community Colleges (Foster & Kinship Care Education [FKCE] Grant)

18 Previous Board Agenda Item No. 13208 (Approved October 14, 2008)

19 Term: (no change)

20 Amount: \$4,464 increase (\$2,199 + \$2,265 for an allocation total \$129,459)

21 Agreement: The Sierra College FKCE program has received notification of 100%
22 funding of 2008-2009 allocation (additional funds in the amount of
23 \$2,265) and \$2,199 of FKCE reallocated funds to implement a
24 special training specific to Foster and Kinship care providers and
25 the youth in their homes preparing for emancipation.
26

27 3. Contract/Agreement: Chancellor's Office of the California Community Colleges (CTE
28 Community Collaborative Project Grant No. 08-141-271)

29 Term: February 1, 2009 to June 30, 2010

30 Amount: \$100,000

31 Funding Source: Chancellor's Office of the California Community Colleges

32 Agreement: Sierra College has received notification of Intent to Award the
33 Grant Development and Career Technical Education Division grant
34 08-141-271 for the period of February 1, 2009 to June 30, 2010.
35

36 4. Independent Contractor Agreement: DT Engineering Associates, Inc.

37 Term: March 1, 2009 to April 30, 2009

38 Amount: \$7,000

39 Funding Source: Strengthening CTE Grant No. 06-090-018

40 Agreement: Consultant will develop SolidWorks curriculum for basic assembly
41 and drawing skills for the iDesign CAD/CAM program at Lincoln
42 High School.
43

44 5. Contract/Agreement: Northrop Grumman

45 Term: April 14, 2009 to April 15, 2009

46 Amount: \$2,100 (receivable)

47 Funding Source: Northrop Grumman

48 Agreement: Sierra College will provide contract instruction (up to 12 hours of
49 IPC Workmanship Standards) to participants of Northrop
50 Grumman. *(Continued next page...)*

5 **CONSENT AGENDA (Continued)**

6 Item #13318, District Contracts and Agreements (Continued)

7 **A. OFFICE OF INSTRUCTION - GRANT DEVELOPMENT & CAREER**
8 **TECHNICAL EDUCATION (Continued)**

9 6. Independent Contractor Agreement: Rachelle Smith

10 Term: April 1, 2009 to June 30, 2009

11 Amount: \$ 5,000

12 Funding Source: Grant: VTEA 1C Grant - 08-C01-058

13 Agreement: Consultant will develop a plan to research current operating
14 placement centers at California community and career technical
15 colleges; make recommendations on modifying those programs
16 and structuring a quality placement center; compile placement
17 statistics and include the utilization of Sierra Job Link; determine
18 possible partnerships with Golden Sierra Job Training in Placer
19 County and NorTec (Northern Rural Training & Employment
20 Consortium) in Nevada County; research Employment
21 Development Department (EDD) and determine if there is a way to
22 partner or share resources; make recommendations on connecting
23 instructors and business partners to the placement center;
24 determine possible funding sources and make recommendations as
25 to staffing, location, resources needed and sustainability.
26

27 7. Independent Contractor Agreement: Tanya Hanrihan

28 Term: April 1, 2009 to June 30, 2009

29 Amount: \$ 5,000

30 Funding Source: Grant: VTEA 1C Grant - 08-C01-058

31 Agreement: Consultant will develop a plan to research current operating
32 placement centers at California community and career technical
33 colleges; make recommendations on modifying those programs
34 and structuring a quality placement center; compile placement
35 statistics and include the utilization of Sierra Job Link; determine
36 possible partnerships with Golden Sierra Job Training in Placer
37 County and NorTec (Northern Rural Training & Employment
38 Consortium) in Nevada County; research Employment
39 Development Department (EDD) and determine if there is a way to
40 partner or share resources; make recommendations on connecting
41 instructors and business partners to the placement center;
42 determine possible funding sources and make recommendations as
43 to staffing, location, resources needed and sustainability.

5 **CONSENT AGENDA (Continued)**

6 Item #13318, District Contracts and Agreements (Continued)
7

8 **B. OFFICE OF INSTRUCTION - SMALL BUSINESS DEVELOPMENT CENTER
9 (SBDC) - STATEWIDE LEADERSHIP**

10 1. Amendment to Independent Contractor Agreement: Michael Fouady

11 Previous Board Agenda Item No. 13177 (Approved August 12, 2008)

12 Term: August 12, 2008 through June 30, 2009 (no change)

13 Amount: \$40,000 (increase of \$10,000)

14 Agreement: Contractor will continue to implement and evaluate a Faculty
15 Entrepreneurship training program for the purpose of introducing
16 the benefits of business ownership into career technical education
17 offerings. Additional funds will be used to investigate, build
18 relationship and develop a proposal for multi-year funding for the
19 Faculty Entrepreneurship Program to the Kauffman Foundation.

20
21 **C. OFFICE OF INSTRUCTION - SCIENCES & MATHEMATICS DIVISION-
22 NURSING DEPARTMENT**

23 1. Contract/Agreement: Oak Ridge Healthcare Center and Woodside Healthcare

24 Term: April 2009 through April 2011

25 Amount: N/A

26 Funding Source: N/A

27 Agreement: Sierra College requests the cooperation of Oak Ridge Healthcare
28 Center and Woodside Healthcare Center in the development and
29 implementation of the clinical experience, as well as their
30 participation in the educational and professional preparation of
31 Sierra College Nursing students.
32

33 **D. OFFICE OF INSTRUCTION - LIBERAL ARTS DIVISION- OSHER
34 LIFELONG LEARNING INSTITUTE (EMERITUS COLLEGE)**

35 1. Contract/Agreement: Osher Lifelong Learning Institute (OLLI)

36 Term: N/A

37 Amount: \$1,000,000 (receivable)

38 Funding Source: The Bernard Osher Foundation

39 Agreement: A letter of intent to award an endowment has been received from
40 the Bernard Osher Foundation. This endowment will be invested
41 by the Sierra College Foundation with investment proceeds being
42 used to fund the Osher Lifelong Learning Institute (OLLI) at Sierra
43 College.

5 **CONSENT AGENDA (Continued)**

6 Item #13318, District Contracts and Agreements (Continued)

7 **D. OFFICE OF INSTRUCTION - LIBERAL ARTS DIVISION- OSHER**
8 **LIFELONG LEARNING INSTITUTE (EMERITUS COLLEGE) (Continued)**

9 2. Contract/Agreement: Osher Lifelong Learning Institute (OLLI)

10 Term: April 15, 2009 to April 15, 2010

11 Amount: \$50,000 (receivable)

12 Funding Source: The Bernard Osher Foundation

13 Agreement: A one-time grant has been received from the Bernard Osher
14 Foundation to fund the Osher Lifelong Learning Institute (OLLI) at
15 Sierra College during the initial investment period of the \$1 million
16 endowment gift.
17

18 **E. OFFICE OF INSTRUCTION - SIERRA COLLEGE - NEVADA COUNTY**
19 **CAMPUS-FIRE TECHNOLOGY & HEALTH SCIENCES**

20 1. Contract/Agreement: Roseville Fire Training Center

21 Term: February 1, 2009 until terminated by either party

22 Amount: 21.85% of FTES revenue generated per instructional hour per
23 student for the use of the Center (approximately \$24,000 per
24 semester)

25 Funding Source: Fire Academy Course FTES

26 Agreement: The District to pay the City of Roseville for use of the Roseville Fire
27 Department Training Center including use of a classroom,
28 specialized training facilities, fire fighting clothing and equipment
29 necessary to conduct fire-training programs.
30

31 2. Amendment to Contract/Agreement: Catholic Healthcare West Mercy San Juan
32 Medical Center

33 Previous Board Agenda Item No. 12880 (Approved April 10, 2007)

34 Term: March 21, 2009 to March 20, 2011 (previously to February 27, 2009)

35 Amount: N/A

36 Agreement: Extends the term of the agreement to provide Sierra College Health
37 Sciences EMT-1 students with practical experience in a hospital facility
38 to comply with State certification requirements.
39

40 **F. STUDENT SERVICES - COMMUNITY EDUCATION**

41 1. Independent Contractor Agreement: Bill Cruz

42 Term: July 1, 2009 to June 30, 2010

43 Amount: 50% of the adjustable income and reimbursement of all incurred
44 operation costs

45 Funding Source: Community Education Funds

46 Agreement: Consultant will provide site coordination to plan and schedule
47 classes for the Motorcycle Safety Foundation offered by
48 Community Education.

(Continued next page...)

5 **CONSENT AGENDA (Continued)**

6 Item #13318, District Contracts and Agreements (Continued)

7 **F. STUDENT SERVICES - COMMUNITY EDUCATION (Continued)**

8 2. Contract Agreement: Boston Reed College (Pharmacy Technician)

9 Term: June 20, 2009 through February 20, 2010

10 Amount: Not to exceed \$76,050

11 Funding Source: Community Education Program Fees

12 Agreement: Contractor to provide instructors and class materials for the
13 Pharmacy Technician Training Program.
14

15 3. Contract Agreement: Boston Reed College (Clinical Medical Assistant)

16 Term: June 6, 2009 through November 14, 2009

17 Amount: Not to exceed \$67,400

18 Funding Source: Community Education Program Fees

19 Agreement: Contractor to provide instructors and class materials for the
20 Clinical Medical Assistant Training Program.
21

22 4. Contract Agreement: Boston Reed College (Intravenous Compounding)

23 Term: May 30, 2009 through July 11, 2009

24 Amount: Not to exceed \$27,960

25 Funding Source: Community Education Program Fees

26 Agreement: Contractor to provide instructors and class materials for the
27 Intravenous Compounding Training Program.
28

29 **G. STUDENT SERVICES - HEALTH SERVICES**

30 1. Contract/Agreement: Point and Click Solutions, Inc.

31 Term: April 15, 2009 until terminated by either party

32 Amount: \$24,000

33 Funding Source: Health Services budget from student health fees

34 Agreement: Software license agreement/upgrade for a Practice Management
35 System and Electronic Health Record System for the Sierra College
36 Student Health Center.
37

38 **H. FINANCE & ADMINISTRATION**

39 1. Contract/Agreement: SixTen and Associates

40 Term: July 1, 2009 through June 30, 2010

41 Amount: Not to exceed \$24,000

42 Funding Source: General Fund

43 Agreement: Corporation shall provide annual mandated cost reimbursement
44 claim preparation services for the District. The cost for this service
45 can be recovered by the funds reimbursed for expenses incurred as
46 a result of implementing programs mandated by the State.

5 **CONSENT AGENDA (Continued)**

6 Item #13319, Review of and Revisions to Board Policies: The Board reviewed
7 and/or approved the Board Policies listed below:
8

9 **A. REVIEWED WITHOUT CHANGES**

10 1. BP 3280, Grants
11

12 **B. REFERENCE CHANGES**

13 1. BP 5015, Residence Determination
14

15 **C. REVISIONS**

16 1. BP 2015, Student Member

17 Clarified that the student trustee is not required to give up District
18 employment. (CCLC)
19

20 2. BP 2100, Board of Trustees Elections

21 Updated the names of school districts in trustee areas.
22

23 3. BP 2220, Committees of the Board of Trustees

24 Clarified Board committees subject to Brown Act requirements. (CCLC)
25 This item was removed from the Consent Agenda for separate discussion and/or
26 action. A **motion** was made by Bill Martin, seconded by Aaron Klein, **to approve**
27 **the revisions to Board Policy No. 2220, Committees of the Board of Trustees.**

28 Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0;
29 Abstentions: 0. **Motion carried unanimously.**
30

31 4. BP 3250, Institutional Planning

32 Added language requiring periodic updating of the educational master
33 plan. (CCLC)

34 This item was removed from the Consent Agenda for separate discussion and/or
35 action. A **motion** was made by Bill Martin, seconded by Scott Leslie, **to approve**
36 **the revisions to Board Policy No. 3250, Institutional Planning.** Call for the vote:
37 Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0.
38 **Motion carried unanimously.**
39

40 5. BP 5235, Admission/Readmission of a Student Who Has Received a
41 Clinical Grade of "U" Unsafe

42 Corrected language.
43

44 6. BP 5550, Speech: Time, Place, Manner

45 Added language regarding non-public and limited public forums.

(Continued next page...)

5 **PERSONNEL**

6 Item #13320, Personnel Transactions: A **motion** was made by Aaron Klein,
7 seconded by Scott Leslie, **to approve Personnel Transactions Nos. 1-31, inclusive.** Call
8 for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0;
9 Abstentions: 0. **Motion carried unanimously.** Dr. Leo E. Chavez noted that all positions
10 that were included in the 2008-2009 staffing plan will be implemented by the end of the
11 fiscal year.
12

- 13 1. Executive Director – Small Business Programs Initiative – Ms. Mary Wollesen
14 Personnel Action: Retirement Resignation
15 Position: Executive Director – Small Business Programs Initiative, Classified
16 Supervisory
17 Years of Service: 19 years of service
18 Effective Date: July 14, 2009
19
- 20 2. Network Support Specialist – Mr. Russell Hetzler
21 Personnel Action: Resignation
22 Position: Network Support Specialist, Classified
23 Effective Date: March 5, 2009
24
- 25 3. Custodian – Mr. Ray Costan
26 Personnel Action: Resignation
27 Position: Custodian, Classified
28 Effective Date: March 31, 2009
29
- 30 4. Executive Dean – Nevada County Campus – Ms. Stephanie Ortiz
31 Personnel Action: Promotion/Replacement Hire (vice Mr. Neal Allbee)
32 Position: Executive Dean – Nevada County Campus, Educational Administrator
33 Cost of Promotion: \$8,651, FLSA Exempt
34 Effective Date: July 1, 2009
35 Note: Ms. Ortiz will fill the position of Dean - Nevada County Campus from
36 April 15, 2009 through June 30, 2009 with no cost to the District.
37
- 38 5. Interim Associate Dean – Sciences and Mathematics Division – Dr. Heather
39 Roberts
40 Personnel Action: Temporary Replacement Hire (vice Mr. Michael Kane)
41 Position: Interim Associate Dean – Sciences and Mathematics Division,
42 Educational Administrator
43 Cost of Assignment: \$6,722, FLSA Exempt
44 Effective Dates: May 11, 2009 up to January 3, 2010

5 **PERSONNEL (Continued)**

6 Item #13320, Personnel Transactions (Continued)

7 6. Program Manager – Outreach and International Students – Mr. Alistair Turner

8 Personnel Action: Promotion/New Position

9 Position: Program Manager - Outreach and International Students, Classified
10 Supervisory

11 Range: Range 18, Classified Supervisory Salary Schedule

12 Cost of Promotion: \$26,061, FLSA Exempt

13 Effective Date: April 15, 2009
14

15 7. Manager, Finance – Ms. Beverly Yoha

16 Personnel Action: Promotion/New Position

17 Position: Manager, Finance, Classified Supervisory

18 Range: Range 18, Classified Supervisory Salary Schedule

19 Cost of Promotion: \$23,378, FLSA Exempt

20 Effective Date: April 15, 2009
21

22 8. Astronomy Instructor – Dr. Barry Rice

23 Personnel Action: Replacement Hire (vice Dr. Harry Houpis)

24 Position: Astronomy Instructor, Full-Time, Tenure-Track Faculty

25 Days: 175 Days

26 Cost of Position: Between \$49,411 and \$66,214 plus benefits

27 Effective Date: August 14, 2009
28

29 9. Biological Sciences Instructor – Ms. Jennifer Skillen

30 Personnel Action: Replacement Hire (vice Mr. Joe Medeiros)

31 Position: Biological Sciences Instructor (General Biology), Full-Time, Tenure-
32 Track Faculty

33 Days: 175 days

34 Cost of Position: Between \$49,411 and \$66,214 plus benefits

35 Effective Date: August 14, 2009
36

37 10. Physics Instructor – Ms. Aviva Shackell

38 Personnel Action: Replacement Hire (vice Mr. Mike Sequeira)

39 Position: Physics Instructor, Full-Time, Tenure-Track Faculty

40 Days: 175 days

41 Cost of Position: Between \$49,411 and \$66,214 plus benefits

42 Effective Date: August 14, 2009

5 **PERSONNEL (Continued)**

6 Item #13320, Personnel Transactions (Continued)

- 7 11. Biological Sciences Instructor – Dr. Sigismund Pikul
8 Personnel Action: Replacement Hire (vice Dr. David Lagala)
9 Position: Biological Sciences Instructor (Anatomy), Full-Time, Tenure-Track
10 Faculty
11 Days: 175 days
12 Cost of Position: \$69,524 plus benefits
13 Effective Date: August 14, 2009
14 Note: First paid service August 15, 2008 as full-time, temporary Biological
15 Sciences Instructor
16
- 17 12. Nursing Instructor – Ms. Deborah Clifton
18 Personnel Action: Replacement Hire (vice Ms. Erin Velikoff)
19 Position: Nursing Instructor, Full-Time, Tenure-Track Faculty
20 Days: 186 Days
21 Cost of Position: \$63,831 plus benefits
22 Effective Date: August 14, 2009
23 Note: First paid service January 7, 2008 as full-time, temporary Nursing
24 Instructor
25
- 26 13. Nursing Instructor – Ms. Sabina Pokorney
27 Personnel Action: Replacement Hire (vice Ms. Michelle Hale)
28 Position: Nursing Instructor, Full-Time, Tenure-Track Faculty
29 Days: 186 Days
30 Cost of Position: \$73,894 plus benefits
31 Effective Date: August 14, 2009
32 Notes: First paid service August 18, 2006 as full-time, temporary Nursing
33 Instructor
34
- 35 14. Nursing Instructor – Ms. Karen Dubey
36 Personnel Action: Categorically-Funded Hire
37 Position: Full-Time Temporary, Non-Tenure Track 75% Load Nursing
38 Instructor, Faculty
39 Days: 140 days
40 Effective Date: 2008-2009 Academic Year
41 Note: This position is 100% categorically funded; there is no cost to the District
42
- 43 15. Computer Science Instructor – Ms. Paula Jo Elson
44 Personnel Action: Sabbatical Leave
45 Position: Computer Science Instructor, Faculty
46 Cost Savings: \$17,578
47 Effective Date: 2009-2010 Academic Year

(Continued next page...)

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5 **PERSONNEL (Continued)**

6 Item #13320, Personnel Transactions (Continued)

7 16. Geography Instructor – Ms. Carol Cox

8 Personnel Action: Sabbatical Leave
9 Position: Geography Instructor, Faculty
10 Cost Savings: \$17,578
11 Effective Date: 2009-2010 Academic Year
12

13 17. Mathematics Instructor – Ms. Vicki Day

14 Personnel Action: Sabbatical Leave
15 Position: Mathematics Instructor, Faculty
16 Cost Savings: \$16,902
17 Effective Date: 2009-2010 Academic Year
18

19 18. EOPS/CARE/CalWORKS Counselor (NCC)

20 Personnel Action: Commence Search for Replacement Position (vice Ms. Linda
21 Schiffner)
22 Position: EOPS/CARE/CalWORKS Counselor (NCC), Faculty
23 Days: 199 Days
24 Notes: This position is 100% categorically funded; there is no cost to the District
25

26 19. Reading Instructor

27 Personnel Action: Commence Search for Replacement Position (vice Mr. Alan
28 Shuttleworth)
29 Position: Reading Instructor, Faculty
30 Days: 175 days
31 Cost of Position: Between \$49,411 and \$66,214 plus benefits
32

33 20. Accountant

34 Personnel Action: Commence Search for Replacement Position (vice Ms. Beverly
35 Yoha)
36 Position: Accountant, Classified
37 Range: Range 24, Classified Hourly Schedule
38 Hours: 40 hours per week, 12 months per year
39 Cost of Position: \$55,640 plus benefits
40

41 21. Student Services Technician

42 Personnel Action: Commence Search for Replacement Position (vice Ms. Carol
43 Hartzell)
44 Position: Student Services Technician (Assessment Center), Classified
45 Range: Range 18, Classified Hourly Schedule
46 Hours: 40 hours per week, 12 months per year
47 Cost of Position: \$41,517 plus benefits

(Continued next page...)

5 **PERSONNEL (Continued)**

6 Item #13320, Personnel Transactions (Continued)

7 22. Environmental Horticulture Instructor – Ms. Marcia Braga

8 Personnel Action: Release for Purposes of Retraining

9 Position: Environmental Horticulture Instructor, Faculty

10 Effective Date: 2009-2010 Academic Year

11 Note: Per Article 18 of the SCFA Collective Bargaining Agreement, reassignment
12 to Student Services as an Academic Counselor pending completion of minimum
13 qualification requirements.
14

15 23. Grounds Maintenance Technician – Mr. Darrell Bradford

16 Personnel Action: Out-of-Class Assignment

17 Position: Grounds Maintenance Technician, Classified

18 Cost of Assignment: \$1,029

19 Effective Dates: November 3, 2008 through December 16, 2008

20 Note: 15% above regular rate of pay
21

22 24. Custodian – Mr. Dana Baskett

23 Personnel Action: Out-of-Class Assignment

24 Position: Custodian, Classified

25 Cost of Assignment: \$1,322

26 Effective Dates: December 29, 2008 through February 6, 2009

27 Note: 25% above regular rate of pay
28

29 25. Accountant – Ms. Carolyn McLaughlin

30 Personnel Action: Out-of-Class Assignment

31 Position: Accountant, Classified

32 Cost of Assignment: \$2,761

33 Effective Dates: November 1, 2008 through April 14, 2009

34 Note: 10% above regular rate of pay
35

36 26. Resource and Training Specialist – Ms. Chris Benn

37 Personnel Action: Out-of-Class Assignment

38 Position: Resource and Training Specialist, Classified

39 Cost of Assignment: \$126

40 Effective Dates: April 13, 2009 through April 17, 2009

41 Note: 10% above regular rate of pay
42

43 27. Laboratory Technician – Biological Sciences – Ms. Kristin Hilton

44 Personnel Action: Partial Leave of Absence Without Pay

45 Position: Laboratory Technician – Biological Sciences, Classified

46 Effective Dates: May 11, 2009 through August 5, 2009

47 Total Reduction in Hours: 137 hours

48 Cost Savings: \$3,850

(Continued next page...)

5 **PERSONNEL (Continued)**

6 Item #13320, Personnel Transactions (Continued)

7 28. Administrative Secretary – Ms. Cathy Lentz

8 Personnel Action: Partial Leave of Absence Without Pay

9 Position: Administrative Secretary (SBDC), Classified

10 Effective Dates: May 11, 2009 through August 14, 2009

11 Total Reduction in Hours: 72 hours

12 Cost Savings: \$1,509
13

14 29. Temporary Employees

15 Personnel Action: Approve the employment of the temporary employees listed

16 Position: Temporary employees listed below for the department, position, and

17 hourly rate of pay indicated up to 175 days for the 2008-2009 school year in

18 accordance with Article 2 of the Classified Agreement.
19

				Hourly	
	Name	Department	Position	Rate	Comments
20	Angulo, Kelly	NCC A&R	Student Services CSA	\$17.25	3/1/09-4/30/09
21	Calvino, Ashley	Rocklin Art	Model	\$15.00	3/30/09-6/30/09
22	Daley, Mary Alice	ESL	IA	\$22.01	3/9/09-6/30/09
23	Daley, Mary Alice	Foreign Lang Lab	IA	\$22.01	3/25/09-6/30/09
24	George, Janice	NCC A&R	Student Services CSA	\$17.25	3/1/09-4/30/09
25	Haggett, Carly	Rocklin Art	Model	\$15.00	2/1/09-6/30/09
26	Langford, Elisabeth	NCC A&R	Student Services CSA	\$17.25	3/1/09-4/30/09
27	Nelson, Danielle	IIT	Student Services CSA	\$17.25	2/26/09-6/30/09
28	Nguyen, Vinh	IIT	Student Services CSA	\$17.25	2/26/09-6/30/09
29	Okahara, Juri	Rocklin Art	Model	\$15.00	2/1/09-6/30/09
30	Pinzone, Linda	IIT	Student Services CSA	\$17.25	2/26/09-6/30/09
31	Purchio, Joseph	IIT	Student Services CSA	\$17.25	2/26/09-6/30/09
32	Robinson, Robbin	IIT	Student Services CSA	\$17.25	2/26/09-6/30/09
33	Snell, Gerri	NCC A&R	Student Services CSA	\$17.25	3/1/09-4/30/09
34	Zornes, Nichole	NCC Art	Model	\$15.00	3/2/09-6/30/09

35
36
37 30. Substitute Employees

38 Personnel Action: Approve the temporary employment of the substitute
39 employees listed

40 Position: Substitute employees listed below for the department, position, and

41 hourly rate of pay indicated up to 60 consecutive days for the 2008-2009 school

42 year in accordance with Article 2 of the Classified Agreement.
43

				Hourly	
	Name	Department	Position	Rate	Comments
44	Chernyak, Aleksandr	Bus. & Tech.	Lab Tech CIE	\$20.96	3/2/09-6/30/09
45	Fredricks, Guy	Fac. & Ops.	Custodian	\$17.25	3/23/09-6/30/09
46	Fredricks, Guy	Fac. & Ops.	Fac. Main. Tech	\$22.01	3/23/09-6/30/09
47	Markiv, Mykhaylo	Fac. & Ops.	Custodian	\$17.25	3/15/09-6/30/09
48	Phillips, Doug	Bus. & Tech.	Lab Tech CIE	\$20.96	3/2/09-6/30/09

(Continued next page...)

5 **PERSONNEL (Continued)**

6 Item #13320, Personnel Transactions (Continued)

7 31. Vacancy Replacement Employee

8 Personnel Action: Approve the temporary employment of the vacancy
9 replacement employee listed.

10 Position: Vacancy employee listed below for the department, position, and
11 hourly rate of pay indicated not to exceed 120 working days for the 2008-2009
12 school year in accordance with Article 29, Section 3, of the Classified Agreement.

			Hourly	
<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate</u>	<u>Comments</u>
Techau, Karyn	Counseling	AA	\$22.01	2/2/09-4/30/09

16
17 **REPORTS**

18 Item #13321, Trustee Area Planning Update; and Reports/ Announcements/
19 Communications:

20
21 Committee Meetings and District Functions:

- 22 • *Mr. Bill Martin* reported on today's meeting of the Long-term Planning
23 Committee.
- 24 • *Mr. Scott Leslie* reported on today's meeting of the Budget Committee.
- 25 • *Ms. Nancy Palmer* reported on today's meeting of the Community Relations
26 Committee.

27
28 Senate Reports:

- 29 • Academic Senate: *Mr. Jay Hester* commented on the following topics: 1)
30 Accreditation as a major topic of discussion with the Statewide Academic Senate;
31 and 2) The Senates involvement in new committees and planning initiatives.
- 32 • A.S.S.C.: *Mr. Zach Rutledge* commented on the following topics: 1) Annual
33 student senate elections have been held; 2) Participation in an A.S.S.C. campus
34 cleanup day; 3) Participation in a march at the State Capitol on behalf of
35 community colleges; 4) Progress on the new coffee bar; and 5) Faculty awards.
- 36 • Classified Senate: *Mr. Jim Wilson* commented on the following topics: 1)
37 Participation in the various planning committees; 2) Efforts to increase
38 participation of classified staff in shared governance; 3) Preparations for a
39 classified retreat; 4) Review of Board Policies and Administrative Procedures;
40 and 5) Upcoming Classified Senate elections.
- 41 • Management Senate: *Mr. Luis Sanchez* commented on participation in various
42 committees.

(Continued next page...)

5 **REPORTS**

6 Item #13321, Trustee Area Planning Update; and Reports/ Announcements/
7 Communications (Continued)
8

9 Superintendent/President Report: Dr. Leo E. Chavez congratulated Board President
10 Barbara Vineyard, who will be honored by the Community College League of
11 California for her enduring service and many contributions over the years. Dr. Chavez
12 also commented on the following topics: 1) Barbara Vineyard will address the College's
13 Management Team and other senates at an upcoming meeting; and 2) Attendance at an
14 event at the State Capitol where the Sierra College English Department received a
15 Practices with Promise award for its reading program.
16

17 Trustee Reports:

- 18 • *Bill Martin* commented on the activities of the Wolverine Athletic Association.
- 19 • *Aaron Klein* commented on the following topics: 1) A meeting of the Sacramento
20 Area Regional Technology Alliance; and 2) The use of Twitter for emergency
21 communications.
- 22 • *Scott Leslie* commented on the following topics: 1) Attendance at Dinosaur Day;
23 2) Upcoming Taste of Excellence event; and 3) A request for additional
24 information regarding the College's Veterans programs.
- 25 • *Barbara Vineyard* commented on the following topics: 1) The Wolverine Athletic
26 Association Hall of Fame induction ceremony; 2) The upcoming
27 Patrons/Aquatics Crab Feed; and 3) Activities of the Sierra College Press.
28

29 Board Planning/Future Agenda Items:

- 30 • Scott Leslie suggested that a budget policy discussion be held at a future meeting
31 of the Board.
- 32 • Dave Ferrari suggested a future discussion regarding Student Services at the
33 Sierra College - Tahoe-Truckee Campus.
- 34 • Trustees Aaron Klein, Nancy Palmer, and Barbara Vineyard will be attending the
35 upcoming Annual Trustees Conference in May.

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5 **ADJOURNMENT**

6 As there was no further business, Ms. Vineyard adjourned the meeting at
7 approximately 7:24 p.m.
8

9 Respectfully submitted,
10

11
12
13
14 _____
15 Dr. Leo E. Chavez, Superintendent/
16 President and Secretary to the Board of
17 Trustees
18

19
20
21 _____
22 Barbara J. Vineyard, President
23 Board of Trustees
24 Sierra Joint Community College District
25

26 ATTEST:
27
28
29

30 _____
31 David Ferrari, Vice President/Clerk
32 Board of Trustees
33 Sierra Joint Community College District

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