

1 Sierra Joint Community College District  
2 Regular Meeting of the Board of Trustees  
3 Tuesday, June 9, 2009  
4

5 MINUTES

6  
7 The regular meeting of the Board of Trustees of the Sierra Joint Community  
8 College District met on Tuesday, June 9, 2009 at 4:00 p.m. at the Sierra College Rocklin  
9 Campus, 5000 Rocklin Road, Rocklin, CA, in the Library/LRC, Board Room, LR-133.  
10

11 Elected Board

12 Members Present: Dave Ferrari, Aaron Klein, Scott Leslie, Bill Martin, Nancy B.  
13 Palmer, Elaine Rowen Reynoso, and Barbara J. Vineyard  
14

15 Superintendent/  
16 President:

Dr. Leo E. Chavez  
17

18 Student Trustee:

Chris Randleman  
19

20 Senate/Council

21 Representatives:

Don Harris, Academic Senate  
Luis Sanchez, Management Senate  
22  
23

24 Staff/Visitors:

Sonbol Aliabadi, Jeannette Bischoff, Cliff Burns, Laura Doty,  
25 Carla Epting-Davis, Jené Hallam, Jane Haproff, Bill  
26 Hemphill, Ron Martinez, Rick McMurtry, Sue Michaels,  
27 Gary Moser, Gregory Murphy, Reyes Ortega, Doug Smith,  
28 Thor Tivol, John Volek, and Jim Weir. NOTE: The list of staff  
29 and visitors is incomplete, as the Sign-in Sheet was not  
30 passed during the meeting.  
31

32 **CALL TO ORDER AND BOARD PRESIDENT'S OPENING REMARKS**

33 Board President Barbara Vineyard called the meeting to order at approximately  
34 4:04 p.m.; welcomed those present; led the Pledge of Allegiance; read a statement  
35 regarding public participation in the meeting; and read a letter of gratitude from a  
36 student recipient of a Board Scholarship.  
37

38 **BOARD OF TRUSTEES**

39 Item #13338, Administration of Oath of Office - Student Trustee: Board President  
40 Barbara Vineyard administered the Oath of Office to Student Trustee Christopher  
41 Randleman.  
42

43 **APPROVAL OF AGENDA**

44 A **motion** was made by Scott Leslie, seconded by Nancy Palmer, **to approve the**  
45 **Agenda as presented.** Call for the vote: Student Trustee Advisory Vote: Aye; Trustees:  
46 Ayes: 7; Noes: 0; Abstentions: 0. **Motion carried unanimously.**

(Continued next page...)

5 **APPROVAL OF MINUTES - May 12, 2009**

6 There were no revisions recommended for the minutes of the May 12, 2009, meeting  
7 of the Trustees. A **motion** was made by Aaron Klein, seconded by Bill Martin, **to approve**  
8 **the Minutes of the May 12, 2009, Board meeting as submitted.** Call for the vote: Student  
9 Trustee Advisory Vote: Abstain; Trustees: Ayes: 7; Noes: 0; Abstentions: 0. **Motion**  
10 **carried.**

11  
12 **BOARD OF TRUSTEES**

13 Item #13339, Accreditation Update: Dr. Leo E. Chavez reported that two major  
14 milestones in the planning and budgeting cycle have been completed recently. First, the  
15 new ePARs have been submitted, compiled, and a review has begun. Second, the  
16 Program Review Committee has completed a review of nearly all of the College's  
17 instructional programs. This positions the College to have the planning and budget  
18 cycle completed in the appropriate timeframe.  
19

20 **PUBLIC HEARING**

21 Item #13340, Public Hearing and Consideration of Resolution No. 2009-13, Approving  
22 and Authorizing Dedication of Real Property to City of Rocklin: At approximately 4:12 p.m.,  
23 Ms. Vineyard called for a public hearing and invited public comments on the consideration  
24 of Resolution No. 2009-13, Approving and Authorizing Dedication of Real Property to City  
25 of Rocklin. Hearing none, the public hearing was closed at 4:13 p.m. A **motion** was made by  
26 Nancy Palmer, seconded by Bill Martin, **to adopt Resolution No. 2009-13 approving and**  
27 **authorizing dedication of real property to the City of Rocklin.** Roll call vote: Student  
28 Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0. **Motion carried**  
29 **unanimously.**  
30

31 **ORGANIZATIONAL EFFECTIVENESS**

32 Item #13341, Agreement for Dedication of Right-of-Way for the Sierra College  
33 Boulevard Widening Project, and Permit to Enter and Construct: A **motion** was made by  
34 Nancy Palmer, seconded by Scott Leslie, **to approve the agreement with the City of Rocklin**  
35 **for transfer of +/-1.5 acres in exchange for consideration enumerated in the agreement, and**  
36 **approve the "Permit to Enter and Construct."** Call for the vote: Student Trustee Advisory  
37 Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0. **Motion carried unanimously.**  
38

39 Item #13342, Fiscal Year 2008-2009 Budget Revision #3 - All Funds: Mr. Doug  
40 Smith, Vice President of Finance and Administration, presented information and led  
41 discussion about the proposed revision of the 2008-2009 budget. The revised budget  
42 reflects potential cuts that may yet be made in the current, 2008-2009 fiscal year, as  
43 included in the Governor's May Revise. The revised budget calls for the posting of \$3  
44 million in projected enrollment growth revenues for the 2008-2009 year, which will nearly,  
45 and possibly fully, balance the budget should the proposed cuts be made by the State. A  
46 **motion** was made by Aaron Klein, seconded by Dave Ferrari, **to approve revision #3 of**  
47 **the 2008-2009 budget as presented.** Call for the vote: Student Trustee Advisory Vote: Aye;  
48 Trustees: Ayes: 7; Noes: 0; Abstentions: 0. **Motion carried unanimously.**

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5 **ORGANIZATIONAL EFFECTIVENESS (Continued)**

6 Item #13343, 2009-2010 Tentative Budget: Dr. Leo E. Chavez introduced this item  
7 and explained that it was being presented in compliance with Title 5 requirements that call  
8 for the Board to act on a tentative budget for the upcoming fiscal year prior to July 1.  
9 Considering the significant unknowns in the State, and therefore the College, budget  
10 picture for 2009-2010, the information presented was based on the Governor's most recent  
11 May Revise and represented a proposed approach for the handling of the District's  
12 revenues and expenditures, rather than specific details. Mr. Doug Smith announced that  
13 he had contacted the Chancellor's Office of the California Community Colleges and was  
14 told that there was an expectation that many of the community colleges would not act to  
15 approve a tentative budget for the 2009-2010 year prior to the July 1 deadline, nor would  
16 they be penalized for failing to do so, due to the insufficiency of available information.  
17

18 An active discussion took place, and all trustees agreed that if the negative budget  
19 forecasts prove to be true, the College's financial obligations should be met with spending  
20 cuts in combination with the use of the College's financial reserves. It was noted that  
21 neither of those approaches used independently would likely be sufficient to accomplish  
22 the priority of maintaining existing permanent staffing levels. Of prime importance during  
23 this difficult process is a commitment by the Board, faculty, and staff to work together to  
24 make decisions in the best interest of the College.  
25

26 Concerns with the language of the agenda item were raised by individual trustees  
27 during the discussion that included the following:  
28

- 29 • The interest in maintaining general fund reserves above the targeted minimum of 8%  
30 as called for by Board Policy No. 6310, General Fund Reserve, at this point in the  
31 budgeting process.
- 32 • The interest in using general fund reserves at a rate that would allow the College to  
33 remain above the required minimum of 5% for the duration of the fiscal crisis,  
34 which may last three years or longer.
- 35 • The interest in managing cuts in a way that will maintain programs and serve  
36 students at a level that will not compromise the long-term health of the institution.  
37

38 Faculty members Jane Haproff and Jim Weir, and John Volek, Dean of Health,  
39 Physical Education, Recreation and Athletics, addressed the Board during the discussion  
40 regarding the depth, types, and timing of cuts, and the use of the College's general fund  
41 reserves. Mr. Weir and Mr. Volek each distributed informational handouts.  
42

43 Bill Martin and Dr. Chavez suggested language for Board action that would meet  
44 the interests of the trustees, the College community, and State requirements. A **motion**  
45 was made by Chris Randleman, seconded by Nancy Palmer, **to approve an approach that**  
46 **will derive a budget based on a combination of cuts and the use of some sustainable**  
47 **reserves. The Board also designated that the Public Hearing for the final budget for**  
48 **2009-2010 be held Tuesday, September 8, 2009, at 4:00 p.m. at the Sierra College - Tahoe-**  
49 **Truckee Campus.** Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes:  
50 7; Noes: 0; Abstentions: 0. **Motion carried unanimously.** *(Continued next page...)*

5 Ms. Vineyard adjourned the meeting for a break at 6:05 p.m. and reconvened the  
6 meeting at 6:20 p.m.  
7

#### 8 **COMMENTS FROM THE COMMUNITY**

9 Ms. Vineyard solicited comments from the community on non-agenda items  
10 within the jurisdiction of the Board of Trustees. *Mr. Cliff Burns* spoke regarding  
11 redistricting of trustee areas.  
12

#### 13 **EDUCATIONAL EFFECTIVENESS**

14 Item #13344, Program Update: New Legacy: Dr. Reyes Ortega and Carla Epting-  
15 Davis, Counseling faculty, presented information regarding the efforts of the New  
16 Legacy Committee and two programs that have recently been established at Sierra  
17 College: Puente and Umoja. These programs aim to improve the success of historically  
18 underrepresented students. A PowerPoint presentation was featured. At the conclusion  
19 of the presentation, Dr. Chavez and the trustees were presented with a plaque bearing a  
20 commendation from Lieutenant Governor John Garamendi, honoring the New Legacy  
21 Committee.  
22

#### 23 **CONSENT AGENDA**

24 The following item was removed from the Consent Agenda for separate  
25 discussion and/or action:  
26

- 27 • Item #13356, New and Revised Board Policies, C. New Board Policies, 1. BP 4226  
28 - Multiple and Overlapping Enrollments  
29

30 A **motion** was made by Chris Randleman, seconded by Nancy Palmer, **to**  
31 **approve the Consent Agenda items listed below with one motion, with the exception**  
32 **noted above.** Roll call vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7;  
33 Noes: 0; Abstentions: 0. **Motion carried unanimously.**  
34

35 Item #13345, Lincoln Public Library Advisory Committee: The Board continued  
36 the appointments of Barbara Vineyard, Brian Haley, and Patricia Saulsbury, and  
37 appointed Sandra Montgomery and Jeff Atkinson to fill vacant appointments to serve  
38 on the Lincoln Public Library Advisory Committee for July 2009 through June 2011.  
39

40 Item #13346, Summer 2009 Community Education Program: The Board  
41 approved the addendum to the list of instructors/presenters and coordinators who will  
42 be presenting courses or coordinating activities for Community Education for Summer  
43 2009.  
44

45 Item #13347, Fall 2009 Community Education Program: The Board approved the  
46 list of instructors/presenters and coordinators who will be presenting courses or  
47 coordinating activities for Community Education for Fall 2009.

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1 Sierra Joint Community College District  
2 Minutes of the Regular Meeting of the Board of Trustees  
3 Tuesday, June 9, 2009  
4

5 **CONSENT AGENDA (Continued)**

6 Item #13348, Acceptance of Donations: The Board acknowledged receipt of the  
7 following donations.  
8

9 <u>Donor</u>	10 <u>Donation</u>
11 The J. Fitzpatrick Collection 12 Granite Bay, CA	Miscellaneous mat boards and moldings
13 James B. Putnam 14 Loomis, CA	Collection of books pertaining to Russia and surrounding countries
15 Kevin Bray 16 Orangevale, CA	Collection of books

17  
18  
19 Item #13349, Warrants for the Month of April 2009: The Board ratified the  
20 warrants for the month of April 2009.  
21

22 Item #13350, Resolution No. 2009-12: Declare and Authorize Disposition of  
23 Surplus Property: The Board adopted Resolution No. 2009-12 declaring the listed  
24 personal property as obsolete/surplus and directed the staff to take appropriate action  
25 as per Section 81450 of the Education Code.  
26

27 Item #13351, Five-Year Construction Plan – Chancellor’s Office Submittal: The  
28 Board approved submission of the Five-Year Construction Plan to the System Office.  
29

30 Item #13352, Approval of Plans and Specifications: Sierra College – Nevada County  
31 Campus Expansion & Renovations Project, Phase 2: The Board approved plans and  
32 specifications for the site work for Phase 2 of the Sierra College – Nevada County Campus  
33 Expansion and Renovations project.  
34

35 Item #13353, Citizens’ Oversight Committee for School Facilities Improvement  
36 District (SFID) No. 2 – Western Nevada County Campus Area: The Board approved the  
37 following new appointments for the Citizens’ Oversight Committee for SFID No. 2 for the  
38 term of summer 2009 through spring 2011:  
39

40 Curt Williams, a Rough and Ready resident, representing public member;  
41 Julia Locatelli, a Grass Valley resident, representing public member;  
42 Doug Hastings, a Nevada City resident, representing public member;  
43 Patti Foster, a Nevada City resident, representing a Foundation member;  
44 Vicki Downs, a Grass Valley resident, representing Business organization  
45 member;  
46 Wayne Raley, a Nevada City resident, representing a Senior Citizens Organization

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5 **CONSENT AGENDA (Continued)**

6 Item #13354, Contracts and Agreements – Capital Projects: The Board approved the  
7 contracts and agreements listed below:  
8

9 **A. CONTRACTS FOR APPROVAL**

10 1. Contract/Agreement: Richard Strickland

11 Term: July 1, 2009 through June 30, 2010

12 Amount: Not to exceed \$150,000 + reimbursables

13 Funding Source: General Fund

14 Agreement: Consultant to provide assistance to Director of Facilities and  
15 Construction in the completion of various projects as assigned.  
16 Consultant will also direct the work of architects, engineers,  
17 consultants, project managers, and others as necessary to complete  
18 projects as assigned.  
19

20 2. Contract/Agreement: Bonnie Bensen Consulting, Inc.

21 Term: July 1, 2009 through June 30, 2010

22 Amount: Not to exceed \$130,000 + reimbursables

23 Funding Source: SFID Nos. 1 and 2 (as appropriate) and General Fund

24 Agreement: Consultant shall assist in the budgeting, accounting, monitoring,  
25 and financial reporting of bond and other facility related projects,  
26 as well as provide support to the Omniparty technical  
27 subcommittee.  
28

29 Item #13355, District Contracts and Agreements: The Board ratified and/or  
30 approved the contracts and agreements listed below:  
31

32 **A. OFFICE OF INSTRUCTION - GRANT DEVELOPMENT & CAREER  
33 TECHNICAL EDUCATION**

34 1. Amendment No. 2 to Contract/Agreement: Chancellor's Office of the California  
35 Community Colleges (Foster & Kinship Care Education [FKCE] Grant)

36 Previous Board Agenda Item No. 13208 (Approved October 14, 2008), and

37 Previous Board Agenda Item No. 13318 (Approved April 14, 2009)

38 Term: (no change)

39 Amount: \$801 increase (allocation total \$130,260)

40 Agreement: The Sierra College FKCE program has received notification of  
41 additional funding for 2008-2009 allocation (additional funds in the  
42 amount of \$801) of FKCE reallocated funds to complete the original  
43 requested amount for implementation of a special training specific  
44 to Foster and Kinship care providers and the youth in their homes  
45 preparing for emancipation.

5 **CONSENT AGENDA** (Continued)

6 Item #13355, District Contracts and Agreements (Continued)

7 **A. OFFICE OF INSTRUCTION - WORKFORCE DEVELOPMENT &  
8 CONTINUING EDUCATION** (Continued)

9 2. Amendment to Contract/Agreement: Chancellor's Office of the California  
10 Community Colleges (CACT Hub Grant No. 08-315-003), Am. 1

11 Previous Board Agenda Item No. 13153 (Approved June 24, 2008)

12 Term: Extended from July 1, 2008 to September 30, 2009 (previously  
13 June 30, 2009)

14 Amount: (no change)

15 Agreement: (no change)  
16

17 3. Contract/Agreement: Chancellor's Office of the California Community Colleges  
18 (Responsive Training Fund for Incumbent Workers Grant No. 08-332-014)

19 Term: June 1, 2009 to June 30, 2010

20 Amount: \$216,237 (awarded)

21 Funding Source: Chancellor's Office of the California Community Colleges

22 Agreement: Sierra College has received notification of Intent to Award the  
23 Grant Development and Career Technical Education Division  
24 Grant No. 08-332-014 for the period of June 1, 2009 to June 30, 2010.  
25

26 4. Amendment to Independent Contractor Agreement: David Diskin, dba Applied  
27 Office

28 Previous Board Agenda Item No. 13261 (Approved January 13, 2009)

29 Term: Extended from January 1, 2009 to December 31, 2009 (previously  
30 June 30, 2009)

31 Amount: (no change)

32 Agreement: (no change)  
33

34 5. Independent Contractor Agreement: William Caskey

35 Term: July 1, 2009 to June 30, 2010

36 Amount: \$13,000

37 Funding Source: CTE Community Collaborative Projects Grant No. 08-141-271

38 Agreement: Consultant will provide project management and technical  
39 assistance services, including outreach, technical consultation and  
40 implementation for the CTE Community Collaborative  
41 Supplemental (08-141-271) Grant.

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **A. OFFICE OF INSTRUCTION - WORKFORCE DEVELOPMENT &  
8 CONTINUING EDUCATION (Continued)**

9 6. Contract/Agreement: Placer Union High School District/Placer High School

10 Term: June 1, 2009 to June 30, 2010

11 Amount: \$36,000

12 Funding Source: CTE Community Collaborative Projects Grant No. 08-140-271

13 Agreement: Sierra College will provide a sub-grant agreement for the Placer  
14 High School CTE Community Collaborative Projects grant to  
15 support the Placer High School Mechatronics and Welding  
16 programs.  
17

18 7. Contract/Agreement: Nevada Union High School District/Nevada Union High  
19 School

20 Term: June 1, 2009 to December 30, 2009

21 Amount: \$58,000

22 Funding Source: CTE Community Collaborative Projects Grant No. 07-0170-005

23 Agreement: Sierra College will provide a sub-grant agreement to strengthen the  
24 CTE program at Nevada Union High School, and includes rapid  
25 prototyping equipment, associated instructional supplies, and  
26 project-related faculty professional development and instructional  
27 support.  
28

29 8. Independent Contractor Agreement: Judith E. Schmidt

30 Term: July 1, 2009 to December 31, 2009

31 Amount: \$26,000

32 Funding Source: Client Services

33 Agreement: Consultant will sell training options to Client Services related  
34 employers, identify appropriate trainers to deliver instruction,  
35 work with trainers to customize training curriculum, project  
36 manage resulting contracts, generate training revenue in support of  
37 Client Services, and project manage other special projects.  
38

39 9. Independent Contractor Agreement: Patricia L. Cremeen

40 Term: June 1, 2009 to December 31, 2009

41 Amount: \$16,250

42 Funding Source: CTE Community Collaborative Projects Grant No. 08-140-271

43 Agreement: Consultant will provide meeting coordination, grant data collection  
44 and organization, and grant quarterly and final reports.

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **A. OFFICE OF INSTRUCTION - WORKFORCE DEVELOPMENT &  
8 CONTINUING EDUCATION (Continued)**

9 10. Independent Contractor Agreement: Connie Raynor

10 Term: July 1, 2009 to December 31, 2009

11 Amount: \$10,000

12 Funding Source: CTE Community Collaborative Projects Grant No. 08-140-271

13 Agreement: Consultant will research and identify career pathways in high  
14 wage-high skill manufacturing/product development industries  
15 including information on wages, job opportunities, career  
16 advancement opportunities, and postsecondary linkages,  
17 coordinate with Career Connections' Articulation Day and Sierra  
18 College, assist core project team, subject matter experts and Sierra  
19 College faculty members to execute project-related articulation  
20 agreements and determine course sequencing, provide information  
21 on the STEM project to High School counselors, assist in promoting  
22 the program using publications and Internet materials, attend and  
23 participate in STEM Core meetings.  
24

25 11. Independent Contractor Agreement: Marshall Lewis dba Pine Palace Enterprises  
26 (PPE)

27 Term: June 1, 2009 to December 31, 2009

28 Amount: \$9,000

29 Funding Source: CTE Community Collaborative Projects Grant No. 07-0170-005

30 Agreement: Consultant will provide execution of project work plan activities  
31 which include: meeting attendance, career pathways data,  
32 identification of engineering and architecture skill sets, equipment  
33 identification, and identification of model curriculum that achieves  
34 measurable outcomes and stated project timelines for the Sierra  
35 STEM Community Collaborative, Tahoe Truckee project, create and  
36 implement a plan for instructor development in the Tahoe Truckee  
37 Region, outreach activities to fill classes, and ongoing consultation  
38 and coordination with Sierra College Project Director and staff.

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **A. OFFICE OF INSTRUCTION - WORKFORCE DEVELOPMENT &  
8 CONTINUING EDUCATION (Continued)**

9 12. Independent Contractor Agreement: Valaine Hoffmann & Associates

10 Term: July 1, 2009 to December 31, 2009

11 Amount: \$28,600

12 Funding Source: CTE Community Collaborative Projects Grant No. 08-140-271

13 Agreement: Consultant will assist project management in inventory, ordering  
14 and receipt of supplies, kitting up of projects for professional  
15 training sessions and classroom assembly, maintenance and  
16 delivery of tool kits and projects to selected Middle Schools and  
17 High Schools, prepare for and execute five (5) Tech-Explorer  
18 catapult fabrications, organize up to two (2) Tech-Explorer train-  
19 the-trainer workshops, arrange one (1) advisory committee  
20 meeting, work with Placer and Oakmont High School teams,  
21 perform outreach and marketing of nontraditional careers, and  
22 work closely with project management to coordinate any other  
23 tasks as assigned, to include "out of area" presentations,  
24 workshops, meetings, etc.  
25

26 13. Independent Contractor Agreement: Marketing Action, Inc.

27 Term: June 1, 2009 to December 31, 2009

28 Amount: \$17,500

29 Funding Source: Client Services

30 Agreement: Consultant will provide facilitation, management consulting and  
31 writing services to support Sierra College special projects, plan,  
32 facilitate and follow-up on strategic planning meetings with  
33 industry and educational partners, write text to communicate  
34 activities and success of special projects in press releases, letters  
35 and other vehicles, revise and update written content for  
36 communication and outreach to include new partners and grant  
37 projects, coordinate with industry and educational partners to  
38 write copy about site specific projects and grant implementation,  
39 write content of updates to advisory committee members  
40 supporting grant projects.

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **A. OFFICE OF INSTRUCTION - WORKFORCE DEVELOPMENT &  
8 CONTINUING EDUCATION (Continued)**

9 14. Independent Contractor Agreement: Christine Hinderman

10 Term: June 1, 2009 to December 31, 2009

11 Amount: \$20,200

12 Funding Source: CTE Community Collaborative Projects Grant No. 07-0170-005

13 Agreement: Consultant will provide outreach services to include selection of 14  
14 schools in Placer and Nevada County to participate in career  
15 exploration for 7<sup>th</sup> and 8<sup>th</sup> grade students, technical assistance and  
16 training to faculty and staff on the use of Career Cruising software,  
17 distribution of information promoting careers in engineering,  
18 product development and manufacturing to students, parents,  
19 counselors and teachers, track and report data in accordance with  
20 STEM grant, and conduct outreach to local businesses to develop  
21 externship opportunities.  
22

23 15. Independent Contractor Agreement: Marshall Lewis dba Pine Palace Enterprises  
24 (PPE)

25 Term: June 1, 2009 to December 31, 2009

26 Amount: \$14,850

27 Funding Source: CTE Community Collaborative Projects Grant No. 08-140-271

28 Agreement: Consultant will provide execution of project work plan activities  
29 which includes: meeting attendance, career pathways data,  
30 identification of engineer and architecture skill sets, equipment  
31 identification, and identification of model curriculum that achieves  
32 measurable outcomes and stated project timelines for the Sierra  
33 STEM Community Collaborative, Tahoe Truckee project, develop  
34 Career Education Liaison position for Sierra College in Tahoe  
35 Truckee Region, develop plan for bringing Tech Explorer program  
36 to Tahoe Truckee, work with Tahoe Truckee area high schools to  
37 duplicate Colfax High School program, ongoing consultation and  
38 coordination with Sierra College Project Director and staff.  
39

40 16. Amendment to Independent Contractor Agreement: bhc Associates, Inc. (Tech  
41 Prep Grant)

42 Previous Board Agenda Item No. 13333 (Approved May 12, 2009)

43 Term: Extended from April 27, 2009 to August 31, 2009 (previously June  
44 30, 2009)

45 Amount: \$3,872 increase of (\$1,936)

46 Agreement: (no change)

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5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **A. OFFICE OF INSTRUCTION - WORKFORCE DEVELOPMENT &  
8 CONTINUING EDUCATION (Continued)**

9 17. Amendment to Independent Contractor Agreement: bhc Associates, Inc. (CTEA  
10 1C Grant)

11 Previous Board Agenda Item No. 13333 (Approved May 12, 2009)

12 Term: Extended from April 27, 2009 to August 31, 2009 (previously June  
13 30, 2009)

14 Amount: \$13,728 increase of (\$6,864)

15 Agreement: (no change)  
16

17 18. Amendment to Contract/Agreement: Tahoe Truckee Unified School District  
18 Previous Board Agenda Item No. 13293 (Approved March 10, 2009)

19 Term: Extended from March 1, 2009 to December 31, 2009 (previously  
20 June 30, 2009)

21 Amount: (no change)

22 Agreement: (no change)  
23

24 **B. OFFICE OF INSTRUCTION - GRANT DEVELOPMENT & CAREER TECHNICAL  
25 EDUCATION-SMALL BUSINESS DEVELOPMENT CENTER (SBDC)**

26 1. Independent Contractor Agreement: Don Brewer

27 Term: July 1, 2009 to December 31, 2009

28 Amount: \$2,320

29 Funding Source: Chancellor's Office Entrepreneurship Career Pathways  
30 Projects

31 Agreement: Consultant to provide business management counseling, training,  
32 and marketing services in the SBDC service territory.  
33

34 2. Independent Contractor Agreement: Douglas A. Freeman, Inc.

35 Term: July 1, 2009 to December 31, 2009

36 Amount: \$16,400

37 Funding Source: Chancellor's Office Entrepreneurship Career Pathways Projects

38 Agreement: Consultant to provide business management counseling, training,  
39 and marketing services in the SBDC service territory.  
40

41 3. Independent Contractor Agreement: L.L. Consulting (Lani Lott)

42 Term: July 1, 2009 to December 31, 2009

43 Amount: \$6,720

44 Funding Source: Small Business Administration (SBA)

45 Agreement: Consultant to provide business management counseling, training,  
46 and marketing services in the SBDC service territory.

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **B. OFFICE OF INSTRUCTION - GRANT DEVELOPMENT & CAREER TECHNICAL**  
8 **EDUCATION-SMALL BUSINESS DEVELOPMENT CENTER (SBDC) (Continued)**

9 4. Independent Contractor Agreement: San Ramon Carriage Company, Inc. (David  
10 B. McDougall, President)

11 Term: July 1, 2009 to December 31, 2009

12 Amount: \$9,500

13 Funding Source: Small Business Administration (SBA)

14 Agreement: Consultant to provide business management counseling, training,  
15 and marketing services in the SBDC service territory.  
16

17 5. Independent Contractor Agreement: Barbara Read

18 Term: July 1, 2009 to December 31, 2009

19 Amount: \$5,100

20 Funding Source: Small Business Administration (SBA)

21 Agreement: Consultant to provide business management counseling, training,  
22 and marketing services in the SBDC service territory.  
23

24 6. Independent Contractor Agreement: Brian Carl

25 Term: July 1, 2009 to December 31, 2009

26 Amount: \$2,320

27 Funding Source: Small Business Administration (SBA)

28 Agreement: Consultant to provide business management counseling, training,  
29 and marketing services in the SBDC service territory.  
30

31 7. Independent Contractor Agreement: Crosby Allison (SBA grant)

32 Term: July 1, 2009 to December 31, 2009

33 Amount: \$8,452.50

34 Funding Source: Small Business Administration (SBA)

35 Agreement: Consultant to provide business management counseling, training,  
36 and marketing services in the SBDC service territory.  
37

38 8. Independent Contractor Agreement: Crosby Allison

39 Term: April 1, 2009 to June 30, 2009

40 Amount: \$3,579

41 Funding Source: Chancellor's Office Youth Entrepreneurs Project

42 Agreement: Consultant to provide business management counseling, training,  
43 and marketing services in the SBDC service territory.

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **B. OFFICE OF INSTRUCTION - GRANT DEVELOPMENT & CAREER TECHNICAL  
8 EDUCATION-SMALL BUSINESS DEVELOPMENT CENTER (SBDC) (Continued)**

9 9. Contract/Agreement: Private Industry Council of Butte County, Inc.

10 Term: November 17, 2008 through June 30, 2009

11 Amount: \$15,000

12 Funding Source: Private Industry Council of Butte County, Inc.

13 Agreement: SBDC will provide distressed business counseling to existing  
14 business owners in Nevada County.  
15

16 **C. OFFICE OF INSTRUCTION - BUSINESS & TECHNOLOGY DIVISION**

17 1. Amendment to Contract/Agreement: Chancellor's Office of the California  
18 Community Colleges (Industry Driven Regional Collaboratives, Grant No. 08-0326),  
19 Am. 1

20 Previous Board Agenda Item No. 13123 (Approved May 13, 2008)

21 Term: Extended from July 1, 2008 to September 30, 2009 (previously  
22 June 30, 2009)

23 Amount: (no change)

24 Agreement: Extension of term of the grant. This project, conducted in  
25 partnership with industry partners in Placer and Nevada Counties,  
26 will prepare students for entry into the high-wage, high-demand  
27 occupations in photovoltaic technology.  
28

29 **D. OFFICE OF INSTRUCTION - BUSINESS & TECHNOLOGY DIVISION -  
30 HUMAN DEVELOPMENT DEPARTMENT**

31 1. Contract/Agreement: Placer County Office of Education - State Preschool Program

32 Term: July 1, 2009 through June 30, 2010

33 Amount: Not to exceed \$462,130

34 Funding Source: State of California, Department of Education

35 Agreement: Placer County Office of Education will continue providing State  
36 Preschool Program services to the Sierra College Child  
37 Development Centers located in Rocklin, Auburn, and Roseville.  
38

39 2. Contract/Agreement: Placer County Office of Education - Family Child Care Home  
40 Network Program

41 Term: July 1, 2009 through June 30, 2010

42 Amount: Not to exceed \$189,461

43 Funding Source: State of California, Department of Education

44 Agreement: Placer County Office of Education will continue providing Family Child  
45 Care Home Network Program services for the Sierra College Child  
46 Development Centers located in Rocklin, Auburn, and Roseville.

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **D. OFFICE OF INSTRUCTION - BUSINESS & TECHNOLOGY DIVISION -**  
8 **HUMAN DEVELOPMENT DEPARTMENT (Continued)**

9 3. Contract/Agreement: Memorandum of Understanding (MOU) with Grass Valley  
10 School District

11 Term: July 1, 2009 through June 30, 2010

12 Amount: N/A

13 Funding Source: N/A

14 Agreement: Sierra College - Nevada County Campus, in partnership with  
15 Grass Valley School District, have been successfully operating a  
16 preschool in the campus' Child Development Center for the past  
17 seven years. This Memorandum of Understanding is to continue  
18 that relationship during the 2009-2010 school year.  
19

20 4. Contract/Agreement: Little Orchard Preschool, Inc.

21 Term: July 1, 2009 through June 30, 2010

22 Amount: \$250 per month (receivable)

23 Funding Source: N/A

24 Agreement: Little Orchard Preschool, Inc. will continue to operate a year round,  
25 fee based Early Childhood Program on the Rocklin Campus and  
26 work collaboratively with the District to provide a lab site for the  
27 early childhood education program students. Little Orchard  
28 Preschool agrees to pay \$250 per month for the use of the facility.  
29 This Memorandum of Understanding is to continue that  
30 relationship during the 2009-2010 school year.  
31

32 **E. OFFICE OF INSTRUCTION - SCIENCES & MATHEMATICS DIVISION**

33 1. Lease/Rental Agreement: TLC Stables, Inc.

34 Term: August 31, 2009 through December 19, 2009

35 Amount: Not to exceed \$3,953

36 Funding Source: Instructional budget

37 Agreement: TLC Stables, Inc. will provide stable and arena for equestrian  
38 courses for the Fall 2009 semester.  
39

40 **F. OFFICE OF INSTRUCTION - SCIENCES & MATHEMATICS DIVISION-**  
41 **NURSING DEPARTMENT**

42 1. Contract/Agreement: Sierra Hills Care Center

43 Term: June 10, 2009 to June 10, 2011

44 Amount: N/A

45 Funding Source: N/A

46 Agreement: Sierra College desires the cooperation of the Facility and its staff in  
47 the development and implementation of the clinical experience for  
48 its students; and recognizes its professional responsibility to  
49 participate in the education and professional preparation of  
50 students. *(Continued next page...)*

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **G. STUDENT SERVICES - COMMUNITY EDUCATION**

8 1. Contract Agreement: Boston Reed College (Clinical Medical Assistant Training)

9 Term: October 3, 2009 through March 27, 2010

10 Amount: Not to exceed \$76,800

11 Funding Source: Community Education Program Fees

12 Agreement: Contractor to provide instructors and class materials for the  
13 Clinical Medical Assistant Training Program.  
14

15 2. Contract Agreement: Boston Reed College (Pharmacy Technician Training)

16 Term: October 17, 2009 through June 12, 2010

17 Amount: Not to exceed \$86,400

18 Funding Source: Community Education Program Fees

19 Agreement: Contractor to provide instructors and class materials for the  
20 Pharmacy Technician Training Program.  
21

22 3. Contract Agreement: Distance Learning Company

23 Term: June 9, 2009 until terminated by either party

24 Amount: \$29.00 per student

25 Funding Source: Community Education Program Fees

26 Agreement: Contractor to provide Drivers Education online self-study course to  
27 students through Community Education including course  
28 materials, online instruction, and course hosting. Community  
29 Education will receive \$40.00 per student.  
30

31 **H. INFORMATION AND INSTRUCTIONAL TECHNOLOGY**

32 1. Contract/Agreement: Foundation for California Community Colleges/  
33 Presidium

34 Term: July 1, 2009 - July 1, 2010

35 Amount: \$96,050

36 Funding Source: General Fund

37 Agreement: Presidium's Managed Contact Center will provide services based  
38 on the needs for Sierra College Banner Luminis Password resets.  
39

40 2. Contract/Agreement: NMC Network Management Corporation

41 Term: June 1, 2009 - May 31, 2012

42 Amount: \$274,075.90

43 Funding Source: Sierra College Foundation /NCC Construction  
44 Project/General Fund

45 Agreement: NMC Network Management Corporation will provide equipment,  
46 installation and support for the Wireless Project for Rocklin,  
47 Roseville, Nevada County and Tahoe-Truckee Campuses.

(Continued next page...)

5 **CONSENT AGENDA (Continued)**

6 Item #13355, District Contracts and Agreements (Continued)

7 **I. HUMAN RESOURCES - CAMPUS POLICE SERVICES**

8 1. Independent Contractor Agreement: Paul Harman

9 Term: July 1, 2009 - October 1, 2009

10 Amount: Not to exceed \$17,500

11 Funding Source: Police Services Categorical Funds

12 Agreement: Contractor will conduct study and analysis of existing  
13 policy/procedure practices and will write applicable policy and  
14 procedure manual for the Sierra College Police Department. This  
15 Policy and Procedure Writer will report to the Chief of Police to  
16 ensure that milestones are met and work is progressing as planned.  
17

18 Item #13356, New and Revised Board Policies: The Board approved the Board  
19 Policies listed below:  
20

21 **A. RECOMMENDED REFERENCE CHANGES**

22 1. BP 4235 - Credit by Examination

23 Updated references consistent with Community College League of  
24 California (CCLC) Policy & Procedure Service recommendations.  
25

26 2. BP 4240 - Academic Renewal

27 Updated references consistent with CCLC recommendations.  
28

29 **B. RECOMMENDED REVISIONS**

30 1. BP 2200 (BP 2009) - Duties and Responsibilities of the Board of Trustees

31 Changed the number of the policy for consistency with CCLC  
32 recommendation.  
33

34 2. BP 2510 - Participation in Local Decision Making of the Board of  
35 Trustees

36 Changed "Faculty Senate" to "Academic Senate."  
37

38 3. BP 4225 - Course Repetition

39 Revised based on Title 5 changes and CCLC recommendations.  
40

41 4. BP 4230 - Grading and Academic Record Symbols

42 Updated title of policy; updated references consistent with CCLC  
43 recommendation.  
44

45 5. BP 4250 - Probation, Dismissal and Readmission

46 Updated references consistent with CCLC recommendations; replaced  
47 "Credit/No Credit" with "Pass/No Pass."

(Continued next page...)

5 **CONSENT AGENDA (Continued)**

6 Item #13356, New and Revised Board Policies (Continued)

7 **B. RECOMMENDED REVISIONS (Continued)**

8 6. BP 6620 – Naming Buildings

9 Clarified process; removed redundant language; removed reference to  
10 pre-set levels of contribution and recognition.  
11

12 **NEW BOARD POLICIES**

13 1. BP 4226 – Multiple and Overlapping Enrollments

14 New policy recommended by CCLC per Title 5 regulation. This item was  
15 removed from the Consent Agenda for separate discussion and/or action.  
16 Clarification regarding the purpose of this new board policy was sought and  
17 received. A **motion** was made by Bill Martin, seconded by Dave Ferrari, **to**  
18 **approve new Board Policy 4226 – Multiple and Overlapping Enrollments**. Call  
19 for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0;  
20 Abstentions: 0. **Motion carried unanimously**.  
21

22 2. BP 4231 – Grade Changes

23 New policy recommended by CCLC to correspond with existing  
24 Administrative Procedure.  
25

26 **PERSONNEL**

27 Item #13357, Personnel Transactions: A **motion** was made by Aaron Klein,  
28 seconded by Chris Randleman, **to approve Personnel Transactions Nos. 1-16,**  
29 **inclusive**. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7;  
30 Noes: 0; Abstentions: 0. **Motion carried unanimously**. Ms. Vineyard commented on the  
31 length of service of Mr. Craig Smalley.  
32

33 1. Database Administrator/District Systems Security Manager – Mr. Craig Smalley

34 Personnel Actions: Retirement Resignation

35 Position: Database Administrator/District Systems Security Manager, Classified  
36 Supervisor

37 Years of Service: 30 Years of Service

38 Effective Date: October 1, 2009  
39

40 2. Manager, Human Resources – Ms. Tammy Kenber

41 Personnel Action: Replacement Hire (vice Ms. Jeanne Leland)

42 Position: Manager, Human Resources, Classified Supervisor

43 Range: S18, Classified Supervisory Salary Schedule

44 Cost of Position: \$87,988.69 plus benefits, FLSA Exempt

45 Effective Date: June 15, 2009

5 **PERSONNEL**

6 Item #13357, Personnel Transactions (Continued)

7 3. Mathematics Instructor – Dr. Stephen Jones

8 Personnel Action: New Hire

9 Position: Mathematics Instructor, Faculty

10 Cost of Position: Between \$50,398.50 and \$67,538.82

11 Effective Date: August 14, 2009  
12

13 4. Instructional Assistant-Testing Center – Mr. Cody Watson

14 Personnel Action: Replacement Hire (vice Ms. Charlene Hilton)

15 Position: Instructional Assistant-Testing Center, Classified

16 Range: Range 20, Classified Hourly Schedule

17 Hours: 40 hours per week, 12 months per year

18 Cost of Position: \$45,781 plus benefits

19 Effective Date: June 10, 2009  
20

21 5. Network Support Specialist - Mr. Robert Dean

22 Personnel Action: Replacement Hire (vice Ms. Eunis Benecke)

23 Position: Network Support Specialist, Classified

24 Hours: 40 hours per week, 12 months per year

25 Range: Range 25, Classified Hourly Schedule

26 Cost of Position: \$58,427.20 plus benefits

27 Effective Date: June 10, 2009  
28

29 6. Network Support Specialist – Mr. David Prather

30 Personnel Action: Replacement Hire (vice Mr. Russell Hetzler)

31 Position: Network Support Specialist, Classified

32 Hours: 40 hours per week, 12 months per year

33 Range: Range 25, Classified Hourly Schedule

34 Cost of Position: \$58,427.20 plus benefits

35 Effective Date: June 17, 2009  
36

37 7. Payroll Technician – Ms. Sharon Lucas

38 Personnel Action: Replacement Hire (vice Ms. Rhonda Vermillion)

39 Position: Payroll Technician, Classified

40 Hours: 40 hours per week, 12 months per year

41 Range: Range 20, Classified Hourly Schedule

42 Cost of Position: \$45,780.80 plus benefits

43 Effective Date: June 10, 2009

5 **PERSONNEL**

6 Item #13357, Personnel Transactions (Continued)

- 7 8. Payroll Technician – Ms. Christine Peterson  
8 Personnel Action: Replacement Hire (vice Ms. Angela Casey)  
9 Position: Payroll Technician, Classified  
10 Hours: 40 hours per week, 12 months per year  
11 Range: Range 20, Classified Hourly Schedule  
12 Cost of Position: \$45,780.80 plus benefits  
13 Effective Date: June 10, 2009  
14
- 15 9. Administrative/Student Services Technician – Ms. Diane Tomasello  
16 Personnel Action: Reclassification  
17 Position: Administrative/Student Services Technician (Tahoe-Truckee Campus),  
18 Classified  
19 Range: Range 18, Classified Hourly Schedule  
20 Cost of Reclassification: \$2,475.20  
21 Effective Date: June 10, 2009  
22
- 23 10. Administrative/Student Services Technician – Ms. Peggy Wallace  
24 Personnel Action: Reclassification  
25 Position: Administrative/Student Services Technician (Tahoe-Truckee Campus),  
26 Classified  
27 Range: Range 18, Classified Hourly Schedule  
28 Cost of Reclassification: \$1,976  
29 Effective Date: June 10, 2009  
30
- 31 11. Library Assistant – Ms. Melinda Thomas  
32 Personnel Action: Out-of-Class Assignment  
33 Position: Library Assistant, Classified  
34 Rate: 15% above regular rate of pay  
35 Cost of Assignment: \$1,222.40  
36 Effective Dates: May 25, 2009 up to July 19, 2009  
37
- 38 12. Grounds Maintenance Technician – Mr. Darrell Bradford  
39 Personnel Action: Out-of-Class Assignment  
40 Position: Grounds Maintenance Technician, Classified  
41 Rate: 15% above regular rate of pay  
42 Cost of Assignment: \$1,286.40  
43 Effective Dates: February 18, 2009 up to April 14, 2009  
44
- 45 13. Grounds Maintenance Technician – Mr. Thomas Makimoto  
46 Personnel Action: Correction to Start Date  
47 Corrected Effective Date: June 2, 2009

(Continued next page...)

5 **PERSONNEL**

6 Item #13357, Personnel Transactions (Continued)

7 14. Student Services Technician – Ms. Tracy Falk

8 Personnel Action: Termination

9 Position: Student Services Technician (Admission and Records), Classified

10 Effective Date: May 8, 2009  
11

12 15. Substitute Employees

13 Personnel Action: Approve the temporary employment of the substitute  
14 employees listed

15 Position: Substitute employees listed below for the department, position, and  
16 hourly rate of pay indicated up to 60 consecutive days for the 2008-2009 school  
17 year in accordance with Article 2 of the Classified Agreement.

			Hourly	
<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate</u>	<u>Comments</u>
Baker, Dustin	Fac. & Ops.	Custodian	\$17.25	3/23/09-6/30/09
Echavarria, Michael	Business Svcs.	Courier	\$17.25	5/11/09-6/30/09
Ferguson, Bryan	Fac. & Ops.	NCC Custodian	\$17.25	5/4/09-6/30/09

18

19  
20  
21  
22  
23  
24 16. Vacancy Replacement Employees

25 Personnel Action: Approve the temporary employment of the vacancy  
26 replacement employees listed.

27 Position: Vacancy employees listed below for the department, position, and  
28 hourly rate of pay indicated not to exceed 120 working days for the 2008-2009  
29 school year in accordance with Article 29, Section 3, of the Classified Agreement.

			Hourly	
<u>Name</u>	<u>Department</u>	<u>Position</u>	<u>Rate</u>	<u>Comments</u>
Sparling, Jessica	Police Services	AST	\$19.01	5/11/09 - 6/30/09
Techau, Karyn	Counseling	AA	\$22.01	5/1/09 - 6/30/09

30  
31  
32  
33  
34

35 Item #13358, Vice President of Human Resources Contract Agreement: A motion  
36 was made by Aaron Klein, seconded by Bill Martin, **to renew the employment of Mr.**  
37 **Ronald Martinez in accordance with Education Code Section 72411.** Call for the vote:  
38 Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0. **Motion**  
39 **carried unanimously.** This action is an extension of the terms of agreement as approved  
40 by the Board on June 24, 2008. The effective dates of the new agreement are July 1, 2009,  
41 through June 30, 2013.  
42

43 Item #13359, Vice President of Finance and Administration Contract Agreement:  
44 A **motion** was made by Aaron Klein, seconded by Nancy Palmer, **to renew the**  
45 **employment of Mr. Douglas Smith in accordance with Education Code Section 72411.**  
46 Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0;  
47 Abstentions: 0. **Motion carried unanimously.** This action is an extension of the terms of  
48 agreement as approved by the Board on June 12, 2007. The effective dates of the new  
49 agreement are July 1, 2009, through June 30, 2013.

(Continued next page...)

5 **REPORTS**

6 Item #13360, Trustee Area Planning Update; and Reports/ Announcements/  
7 Communications:

8  
9 Committee Meetings and District Functions:

- 10 • *Mr. Scott Leslie* reported on today's meeting of the Audit Committee.  
11

12 Senate Reports:

- 13 • Academic Senate: *Mr. Don Harris* thanked the Board for its commitment to work  
14 together with the College community to address the current budget concerns.  
15 • A.S.S.C.: *Mr. Chris Randleman* commented on the following topics: 1) Progress on  
16 the new coffee bar; and 2) Recent installation of an electronic sign replacing the  
17 marquee sign near Sewell Hall.  
18 • Management Senate: *Mr. Luis Sanchez* thanked the Board for its commitment to  
19 preserve existing permanent staffing levels.  
20

21 Trustee Reports:

- 22 • *Dave Ferrari* commented on \$500 scholarships that had been awarded to Truckee  
23 students who will be attending Sierra College.  
24 • *Elaine Rowen Reynoso* commented on the following topics: 1) The  
25 Superintendents Roundtable hosted by Sierra College; and 2) A presentation to  
26 the Auburn Democratic Club regarding Sierra College.  
27 • *Bill Martin* commented on a meeting of the Wolverine Athletic Association  
28 board.  
29 • *Barbara Vineyard* commented on the following topics: 1) The installation of  
30 Patrons Club officers; and 2) Attendance at the recent Cornell University  
31 graduation ceremony.  
32

33 Board Planning/Future Agenda Items:

- 34 • Student Trustee *Chris Randleman* will be attending the Student Trustee  
35 Conference in August.  
36 • The next Board meeting will be the Board retreat on July 11, and facility and land  
37 use will be discussed.

1 Sierra Joint Community College District  
2 Minutes of the Regular Meeting of the Board of Trustees  
3 Tuesday, June 9, 2009  
4

5 **ADJOURNMENT**

6 As there was no further business, Ms. Vineyard adjourned the meeting at  
7 approximately 7:08 p.m.  
8

9 Respectfully submitted,  
10

11  
12  
13  
14 \_\_\_\_\_  
15 Dr. Leo E. Chavez, Superintendent/  
16 President and Secretary to the Board of  
17 Trustees  
18

19  
20  
21 \_\_\_\_\_  
22 Barbara J. Vineyard, President  
23 Board of Trustees  
24 Sierra Joint Community College District  
25

26 ATTEST:  
27  
28  
29

30 \_\_\_\_\_  
31 David Ferrari, Vice President/Clerk  
32 Board of Trustees  
33 Sierra Joint Community College District

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