

SIERRA COLLEGE

ADMINISTRATIVE PROCEDURE

No. AP3820

Gifts and Donations

Date Adopted: 9/7/2004

Date Revised:

Date Reviewed: 9/7/2004

References: Education Code Section 72122

Gifts or donations, either monetary or material, to the District shall be forwarded to the Board of Trustees for acceptance by the Superintendent/President or designee.

Consideration for material donations shall be forwarded to the appropriate area manager to determine if the donation would be of value to the educational or operational program.

All material donations will be reviewed for hazardous material or environmental suitability.

Acceptance by the Board of any gift or donation to the district shall be acknowledged in writing to the donor by the Sierra College Foundation.

No gift or donation to the District shall be appraised and assigned a value for tax purposes.

See Board Policy 3820.