The regular meeting of the Board of Trustees of the Sierra Joint Community College District was held Tuesday, January 13, 2015, at 4:00 p.m. at the Sierra College – Rocklin Campus, 5000 Rocklin Road, Rocklin, California, in Room LR-133.

Board Members Present: Cari Dawson Bartley, Dave Ferrari, Bill Halldin, Aaron Klein, Scott Leslie, Nancy B. Palmer, and Bob Romness

Superintendent/President: William H. Duncan, IV

Student Trustee: Leslie A. Ramirez

Staff/Visitors: Sonbol Aliabadi, Jeannette Bischoff, Mandy Davies, Jené Hallam, John Healy, Jay Hester, Colin Irwin, Darlene Jackson, Sonja Lolland, Sue Michaels, Gary Moser, Erika Ramirez, Victoria Simmons, Deb Sutphen, Johnnie Terry, Thor Tivol, Chris Yatooma

CALL TO ORDER

Board President Bill Halldin called the meeting to order at 4:10 p.m.

BOARD OF TRUSTEES

Item #14421, BoardDocs Training: Ms. Sylvia Raye of Emerald Data Solutions provided training on BoardDocs, the paperless governance solution that the District is implementing.

Mr. Halldin adjourned the meeting for a break at 5:08 p.m. Mr. Halldin reconvened the meeting at 5:17 p.m. and welcomed those present. At Mr. Halldin’s request, Bob Romness led the pledge of allegiance. Mr. Halldin then read a statement regarding public participation in the meeting.

APPROVAL OF AGENDA

A motion was made by Aaron Klein, seconded by Nancy Palmer, to approve the Agenda as presented. Roll call vote: Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein, Leslie, Palmer, Romness); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.
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APPROVAL OF MINUTES – December 9, 2014

A motion was made by Aaron Klein, seconded by Scott Leslie, to approve the Minutes of the December 9, 2014, meeting as presented. Roll call vote: Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein, Leslie, Palmer, Romness); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

CONSENT AGENDA

A motion was made by Cari Dawson Bartley, seconded by Aaron Klein, to approve the Consent Agenda items listed below as presented. Roll call vote: Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein, Leslie, Palmer, Romness); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

Item #14422, Acceptance of Donations: The Board acknowledged receipt of the donations as listed on the Board agenda.

Item #14423, Warrants and Electronic Disbursements for the Month of November 2014: The Board ratified the warrants and electronic disbursements for the month of November 2014.

Item #14424, Resolution 2015-01: Declare and Authorize Disposition of Surplus Property: The Board adopted Resolution 2015-01 declaring the listed personal property as obsolete/surplus and directing the staff to take appropriate action as per Section 81450 of the Education Code.

Item #14425, District Contracts and Agreements: The Board approved and/or ratified the contracts and agreements listed below:

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER TECHNICAL EDUCATION

1. Contract/Agreement: Jennifer Scalzi, dba Connections Consultants
   Amount: Not to exceed $37,000
   Funding Source: Foster and Kinship Care Education (FKCE) Program, Chancellor’s Office of the California Community Colleges
   Agreement: Connections Consultants will continue to operate the Foster and Kinship Care Education Program according to established guidelines for the 2014-15 year.

Continued on next page…
CONSENT AGENDA (Continued)

Item #14425, District Contracts and Agreements (Continued)

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER TECHNICAL EDUCATION (Continued)

2. Contract/Agreement: Rex Moore Electrical Contractors and Engineers
   Amount: $39,900 (receivable)
   Funding Source: Rex Moore Electrical Contractors and Engineers
   Agreement: Sierra College will provide Process Improvement Consulting/Training (not to exceed 285 hours) to Rex Moore Electrical Contractors and Engineers.

3. Amendment to Contract/Agreement: Catherine Dickson Schwarzbach, Ed.D.
   Previous Board Agenda Item No. 14345 A.15 (Approved August 12, 2014)
   Previous Board Agenda Item No. 14393 A.5 (Approved November 18, 2014)
   Amount: Not to exceed $25,000 (increase of $10,000)
   Funding Source: Client Services
   Agreement: Contract amendment increases the fees for services by $10,000; extends the term of agreement to June 30, 2015; and expands the scope of work to include additional duties as follows: under the direction of the CACT Director, develop a proposal to submit under the Career Pathways Trust. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.

4. Amendment to Contract/Agreement: Valaine Hoffmann & Associates
   Previous Board Agenda Item No. 14345 A.13 (Approved August 12, 2014)
   Amount: $2,500 (no change in amount)
   Funding Source: Client Services
   Agreement: Contract amendment extends the term of agreement to June 30, 2015. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.

Continued on next page…
CONSENT AGENDA (Continued)
Item #14425, District Contracts and Agreements (Continued)

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER TECHNICAL EDUCATION (Continued)

   Amount: $800 (receivable)
   Funding Source: Keysight Technologies, Inc.
   Agreement: Sierra College will deliver a half-day workshop for up to 17 participants focusing on service-related and professional communication (not to exceed 4 hours) to Keysight Technologies, Inc.

6. Contract/Agreement: People Development Systems
   Amount: $600
   Funding Source: Keysight Technologies, Inc.
   Agreement: Consultant will deliver a half-day workshop for up to 17 participants focusing on service-related and professional communication (not to exceed 4 hours) to Keysight Technologies, Inc.

B. OFFICE OF INSTRUCTION – BUSINESS & TECHNOLOGY DIVISION

1. Amendment to Contract/Agreement: Roseville Joint Union High School District
   Previous Board Agenda Item No. 14304.A.11 (Approved May 13, 2014)
   Term: May 14, 2014 – August 31, 2015
   Amount: Not to exceed $80,000 (increase of $30,000)
   Funding Source: California Community Colleges Chancellor’s Office – Workforce and Economic Development Division for AB86 Adult Education Consortium Planning Grant
   Agreement: This is a pass-through grant from grantee, Roseville Joint Union High School District, to Sierra Joint Community College. Authorized expenses incurred by Sierra College, under the grant, will be reimbursed from grant funds held by the grantee. Contract amendment allows for continued services for consultant Diane McKnight. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.
C. FINANCE & ADMINISTRATION

1. **Contract/Agreement: BD Properties, LLC**
   - **Term:** January 1, 2015 – February 28, 2017
   - **Amount:** $108,912 (base rent) + up to $40,846 (other fees)
   - **Funding Source:** General Fund
   - **Agreement:** Agreement is for the lease of 3,782 square feet of commercial space located at 4804 Granite Drive, Rocklin. Property is to be used for an innovation lab (business incubator/maker space) in conjunction with Hacker Labs in order to facilitate entrepreneurship, small business formation, and foster creativity acting as a flexible and responsive bridge between the District and the larger community serving students, businesses and the community.

2. **Contract/Agreement: Ray Morgan Company**
   - **Term:** January 30, 2015 – January 29, 2020 (estimated dates)
   - **Amount:** $222 per year (estimated) + applicable taxes
   - **Funding Source:** General Fund
   - **Agreement:** This maintenance agreement provides all parts, labor and consumable toner for copier unit to be located on the Nevada County campus in Room N1-216. The cost estimate is based on a fixed price of $0.0074 per copy for black and white copies with an estimated usage of 30,000 copies per year.

3. **Contract/Agreement: US Bank Equipment Finance**
   - **Term:** January 30, 2015 – January 29, 2020
   - **Amount:** $735.12 per year + applicable taxes
   - **Funding Source:** General Fund
   - **Agreement:** This agreement initiates a five-year operating lease for a copier unit, to be returned to the vendor at the end of the lease term. Copier will be located on the Nevada County campus in Room N1-216. The pricing utilizes the Shasta Union High School District contract (SUHSD #A77-2013).

Continued on next page…
CONSENT AGENDA (Continued)  
Item #14425, District Contracts and Agreements (Continued)

C. FINANCE & ADMINISTRATION (Continued)

4. **Contract/Agreement: Holly L. Tiche**
   Term: January 14, 2015 – December 31, 2015
   Amount: Not to exceed $50,000
   Funding Source: General Fund
   Agreement: The District owns unimproved property, consisting of approximately 72 acres located at the intersection of Sierra College Boulevard and Rocklin Road, as well as the approximately 36-acre parcel of land located across Rocklin Road from the main campus. This agreement is for assistance in preparing the property to be brought to market in order to provide for its reasonable development and to advise the District as to the property’s zoning and its relationship with the City of Rocklin.

5. **Contract/Agreement: School Services of California, Inc.**
   Term: January 1, 2015 – December 31, 2015
   Amount: $3,420
   Funding Source: General Fund
   Agreement: This subscription renewal provides district access to Community College Update, which contains information on issues of community college finance, budgets, or practice that impact district fiscal policies. It also provides updates from Chancellor’s Office and Board of Governors meetings, as well as fifteen direct service hours of consultation per year.

D. STUDENT SERVICES

1. **Contract/Agreement: Diane McKnight**
   Amount: Not to exceed $10,000
   Funding Source: General Fund
   Agreement: Prepare the written application for an Innovations in Higher Education Award using the information and materials provided by Sierra College and California State University – Sacramento on the Early Assessment Project, the ADN and BSN Project and the University Center Project.
CONSENT AGENDA (Continued)

Item #14425, District Contracts and Agreements (Continued)

D. STUDENT SERVICES (Continued)

2. Contract/Agreement: Intelecom Intelligent Telecommunications
   Term: January 1, 2015 – December 31, 2015
   Amount: $2,675
   Funding Source: General Fund
   Agreement: Community College Library Consortium database renewal agreement to provide access to copyright free video segments for use by Sierra College faculty in the online and on ground classroom.

PERSONNEL

Item #14426, Personnel Transactions: A motion was made by Nancy Palmer, seconded by Scott Leslie, to approve the Personnel Transactions listed below with one motion. Roll call vote: Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein, Leslie, Palmer, Romness); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

A. REPLACEMENT POSITION HIRES
   1. DSPS and Veterans Technician - Mr. Eric Theer
      Personnel Action: Replacement Position Hire (vice Mr. Blake Rood)
      Position: DSPS and Veterans Technician, Classified
      Position Number: CL0078
      Cost: $ 43,596.80 plus benefits
      Effective Date: February 1, 2015

B. NEW POSITION HIRES
   1. Faculty Researcher (Two Year LTT) – Mr. Brad Trimble
      Personnel Action: New Position Hire
      Position: Faculty Researcher, Faculty
      Position Number: TBD
      Cost: $50,398.50 to $67,538.82 plus benefits
      Effective Date: January 14, 2015

   2. Systems Administrator – Mr. Satyendra Attota
      Personnel Action: New Position Hire/Transfer
      Position: Systems Administrator, Classified
      Position Number: CL0274
      Cost: There are no additional costs associated with this transfer
      Effective Date: January 1, 2015
PERSONNEL (Continued)
Item #14426, Personnel Transactions (Continued)

C. OUT-OF-CLASS ASSIGNMENTS

1. Administrative Assistant – Ms. Dawn Flannery
   Position: Administrative Assistant, Classified
   Position Number: CL0023
   Out-of-Class Pay: 10% above regular pay
   Cost: $2,961.74
   Effective Dates: July 15, 2014 through January 15, 2015

2. Systems Analyst Programmer, Sr. – Ms. Julia Arreguy
   Position: Systems Analyst Programmer, Sr., Classified
   Position Number: CL0228
   Out-of-Class Pay: 10% above regular rate of pay
   Cost: $3,882.60
   Effective Dates: February 19, 2015 through August 18, 2015

D. OTHER PERSONNEL ACTIONS

1. Temporary Reduction in Work Hours – Student Services Technician - Ms. Lina Fedorchuk
   Personnel Action: Temporary Reduction in Work Hours
   Position: Student Services Technician, Classified
   Position Number: CL00258
   Cost Savings: $6,120.00
   Reduction: From 40 hours per week to 30 hours per week
   Duration: January 14, 2015 – June 30, 2015

PUBLIC HEARING

Item #14427, Revised Amendment to Classified Collective Bargaining Agreement:
Second Public Hearing: Mr. Halldin opened a public hearing by inviting public comments on the initial proposals of the District and the Federation of United School Employees (FUSE) Sunshine List for 2014-15. No comments were received and the hearing was closed.

Item #14428, Amendment to Classified Collective Bargaining Agreement: A motion was made by Dave Ferrari, seconded by Cari Dawson Bartley, to adopt the initial proposals of the District and the Federation of United School Employees (FUSE) Sunshine List for 2014-15. Roll call vote: Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein, Leslie, Palmer, Romness); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

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BOARD ORGANIZATION

Item #14429, Board Committees: Board President Bill Halldin made the following committee appointments:

- Audit Committee – Dave Ferrari (Chair), Aaron Klein, Bob Romness
- Budget Committee – Aaron Klein (Chair), Dave Ferrari, Bill Halldin
- Community and Legislative Advocacy Committee – Cari Dawson Bartley (Chair), Scott Leslie, Nancy Palmer
- Facilities Committee – Nancy Palmer (Chair), Cari Dawson Bartley, Scott Leslie

Mr. Halldin also appointed Dave Ferrari to serve on the informal Trustees Scholarship ad hoc committee. Cari Dawson Bartley, Bill Halldin, and Bob Romness will serve as trustee representatives to the Sierra College Foundation Board.

COMMENTS FROM THE COMMUNITY

Mr. Halldin solicited comments from the community on non-agenda items within the jurisdiction of the Board of Trustees. Former trustee Howard Rudd addressed the Board and stated his continuing support for Sierra College. The Board then proceeded to the reports portion of the meeting.

REPORTS

Item #14430, Reports/Announcements:

Superintendent/President Report: William Duncan welcomed Johnnie Terry as the new Interim Academic Senate President, provided an overview of the Governor’s budget proposal, and commented on the following topics: 1) Presentations to groups including the Auburn Meddlers and the Rocklin Chamber of Commerce; and 2) Press interviews and articles on topics including the Innovation Lab and the president’s proposal regarding free community college. Mr. Duncan also mentioned upcoming events including Convocation and the ACCCA/ACBO Budget Workshop.

Student Trustee Report: Leslie Ramirez commented on preparations for the start of school and Wolverine Week.

Senate Reports:
- Classified Senate: Ryan Goodpastor commented on Willy Duncan’s attendance at a recent meeting.
- Management Senate: Thor Tivol commented on the upcoming Patrons Club/Aquatics Crab and Shrimp Feed.

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REPORTS (Continued)
Item #14430, Reports/Announcements (Continued)

Sierra College Foundation Report: Sonbol Aliabadi thanked trustees Dawson Bartley and Romness for joining the Foundation Board. She then provided an update on plans for A Taste of Excellence 2015, which will be themed “hope” and will support the guardian scholar program for former foster youth. Ms. Aliabadi also commented on the following topics: 1) A $10,000 donation from Inductive Automation for the Mechatronics program; and 2) A $15,000 donation from a retired faculty member for the Natural History Museum.

Trustee Reports:

• Nancy Palmer commented on the following topics: 1) Service as the Board representative at Sierra College retiree meetings; and 2) Upcoming Community College League of California Effective Trusteeship Conference.
• Bob Romness commented on recent Rocklin Chamber of Commerce events where Willy Duncan participated including the Governmental Relations meeting and the Chamber Breakfast.
• Bill Halldin commented on the Auburn Meddlers meeting where Willy Duncan presented.

Board Planning/Future Agenda Items: One trustee has a conflict on March 17th, which is currently slated for the March Board meeting. The Board will discuss the March meeting date at the February meeting.
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ADJOURNMENT

Mr. Halldin adjourned the meeting at approximately 5:54 p.m.

Respectfully submitted,

William H. Duncan, IV
Sierra College President and
Secretary to the Board of Trustees

Bill Halldin, President
Board of Trustees

ATTEST:

Scott T. Leslie, Vice President/Clerk
Board of Trustees

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