Sierra Joint Community College District
Regular Meeting of the Board of Trustees
Tuesday, November 18, 2014

MINUTES

The regular meeting of the Board of Trustees of the Sierra Joint Community College District was held Tuesday, November 18, 2014, at 3:00 p.m. at the Sierra College – Rocklin Campus, 5000 Rocklin Road, Rocklin, California, in Rooms LR-133 and A-104.

Board Members Present: Cari Dawson Bartley, Dave Ferrari, Bill Halldin, Aaron Klein, Scott Leslie, Nancy B. Palmer, and Howard Rudd

Superintendent/President: William H. Duncan, IV

Student Trustee: Leslie A. Ramirez

Staff/Visitors: Tom Benton, Cliff Burns, Erik Cooper, Mandy Davies, Linda Fisher, Ryan Goodpastor, Jené Hallam, Jane Haproff, Bill Hemphill, Colin Irwin, Sonja Lolland, Sue Michaels, Lucas Moosman, Stephanie Ortiz, Carol Pepper-Kittredge, Bob Romness, Victoria Simmons, Irene Smith, Roger Smith, Deb Sutphen, Thor Tivol, Joshua Vines, Chris Yatooma

CALL TO ORDER
Board President Bill Halldin called the meeting to order at 3:00 p.m.

ADJOURN TO CLOSED SESSION
Mr. Halldin announced that the Board would be holding a closed session for the purposes listed on the agenda as noted below and adjourned the meeting.

CLOSED SESSION
Item #14384, Closed Session: At approximately 3:05 p.m., Mr. Halldin convened closed session for the purposes listed below.

a) CONFERENCE WITH DISTRICT LABOR NEGOTIATOR
   [Government Code §54957.6]
   The Board met with the District’s Chief Negotiator to review and instruct its representatives in negotiations matters with the following employee groups:
   - Federation of United School Employees (FUSE)
   - Sierra College Faculty Association (SCFA)
   - Sierra College Management Association (SCMA)

Continued on next page…
Sierra Joint Community College District
Minutes of the Regular Meeting of the Board of Trustees
November 18, 2014

CLOSED SESSION (Continued)
Item #14384, Closed Session (Continued)

b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
   [Government Code Section 54956.9(b)]
   Significant Exposure to Litigation: One Potential Case

   Attendees included: Board members; President William H. Duncan, IV; and
   staff members Victoria Simmons and Jené Hallam.

   Mr. Halldin adjourned the meeting for a break at 4:30 p.m.

RECONVENE OPEN SESSION, BOARD PRESIDENT’S OPENING REMARKS,
AND CLOSED SESSION REPORT

Mr. Halldin reconvened the meeting at 4:40 p.m. and welcomed those present. At
Mr. Halldin’s request, Mr. Rudd led the pledge of allegiance. Mr. Halldin stated that no
action had been taken during closed session and he read a statement regarding public
participation in the meeting.

APPROVAL OF AGENDA

The following items were removed from the agenda:
• 14396, Amendment to Classified Collective Bargaining Agreement: Second
  Public Hearing
• 14397, Amendment to Classified Collective Bargaining Agreement

A motion was made by Howard Rudd, seconded by Aaron Klein, to approve the
Agenda as presented with the exceptions noted above. Roll call vote: Student Trustee
Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin,
Klein, Leslie, Palmer, Rudd); Noes: 0; Abstentions: 0; Absent: 0. Motion carried
unanimously.

APPROVAL OF MINUTES – October 14, 2014

A motion was made by Howard Rudd, seconded by Aaron Klein, to approve the
Minutes of the October 14, 2014, meeting as presented. Roll call vote: Student Trustee
Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein,
Leslie, Palmer, Rudd); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

INSTITUTIONAL EFFECTIVENESS

Item #14385, Student Equity Plan: Mandy Davies, Vice President of Student
Services, presented information about the Student Equity Plan. A PowerPoint was
featured. Topics of discussion included, but were not limited to, the following:

Continued on next page…
INSTITUTIONAL EFFECTIVENESS (Continued)

Item #14385, Student Equity Plan (Continued)

- Student Success and Support Program (SSSP) and Student Equity are closely linked, with SSSP funds meant to provide services for all students and Student Equity funds intended to assist specific populations that have been less successful when compared with the dominant group.
- Research has shown that the groups that would benefit from targeted assistance at Sierra College include African American students, former foster youth, and disabled students.
- Basic skills level classes in English and mathematics can be nearly insurmountable hurdles for students who assess into those classes.
- We are actively working with the high schools in our service area to reduce the number of students assessing into basic skills level classes.
- The College is committed to in-depth research and analysis before implementation of new strategies to address these concerns.
- Resources will be devoted to the two areas of greatest need with the addition of specialized staff including an African American Program Counselor/Coordinator, a Former Foster Youth Counselor, a faculty researcher, and a Student Equity Dean and Administrative Assistant.
- The Student Equity Plan will be updated in summer 2015 and implementation will begin fall 2015.

A motion was made by Nancy Palmer, seconded by Howard Rudd, to approve the Sierra College Student Equity Plan. Roll call vote: Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein, Leslie, Palmer, Rudd); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

CONSENT AGENDA

A motion was made by Nancy Palmer, seconded by Aaron Klein, to approve the Consent Agenda items listed below as presented. Roll call vote: Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein, Leslie, Palmer, Rudd); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

Item #14386, Community Education Program, Spring 2015: The Board approved the list of instructors/presenters and coordinators who will be presenting courses or coordinating activities for Community Education for spring 2015.

Item #14388, Warrants and Electronic Disbursements for the Month of September 2014: The Board ratified the warrants and electronic disbursements for the month of September 2014.

Continued on next page…
CONSENT AGENDA

Item #14389, Resolution 2014-20: Declare and Authorize Disposition of Surplus Property: The Board adopted Resolution 2014-20 declaring the listed personal property as obsolete/surplus and directing the staff to take appropriate action as per Section 81450 of the Education Code.

Item #14390, CCFS-311 Annual Report for Period Ending June 30, 2014: The Board accepted the CCFS-311 report for the twelve-month period ending June 30, 2014, which has been forwarded to the appropriate governmental agencies.

Item #14391, Notice of Completion: Nursing Center Relocation Project-Lamon Construction Co., Inc.: The Board accepted the construction work for the Nursing Center Relocation Project as being complete as of October 31, 2014, and directed staff to execute the “Notice of Completion,” to be filed with the Placer County Recorder’s Office within ten days of Board action.

Item #14392, Notice of Completion: Heating System Replacement Project-Mark III Construction, Inc.: The Board accepted the construction work for the Heating System Replacement Project as being complete as of October 31, 2014, and directed staff to execute the “Notice of Completion,” to be filed with the Placer County Recorder’s Office within ten days of Board action.

Item #14393, District Contracts and Agreements: The Board approved and/or ratified the contracts and agreements listed below:

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER TECHNICAL EDUCATION

1. Contract/Agreement: Hacker Lab Memorandum of Understanding
   Term: October 1, 2014 – October 1, 2016 (renewable annually)
   Amount: N/A
   Funding Source: N/A
   Agreement: The purpose of the agreement is to create and operate an Innovation Lab (iLab) that will facilitate entrepreneurship, small business formation, and foster creativity through a maker space. This lab will act as a flexible and responsive bridge between the educational institution and the larger community.

Continued on next page…
CONSENT AGENDA

Item #14393, District Contracts and Agreements (Continued)

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER

TECHNICAL EDUCATION (Continued)

2. Contract/Agreement: Steven L. Hunter
   Term: October 17, 2014 – November 30, 2014
   Amount: Not to exceed $1,500
   Funding Source: Client Services
   Agreement: Consultant will assist in identifying equipment for a collaborative learning space.

3. Contract/Agreement: ISS Facility Services
   Term: November 7, 2014
   Amount: $400 (receivable)
   Funding Source: ISS Facility Services
   Agreement: Sierra College will provide customized training in Intermediate and Advanced Excel Skills (not to exceed two hours) to ISS Facility Services.

   Term: November 7, 2014
   Amount: Not to exceed $400
   Funding Source: Client Services
   Agreement: Consultant will conduct a two-hour customized training workshop in Intermediate and Advanced Excel Skills (not to exceed two hours) for ISS Facility Services.

5. Amendment to Contract/Agreement: Catherine Dickson Schwarzbach, Ed.D.
   Previous Board Agenda Item No. 14345 A.15 (Approved August 12, 2014)
   Term: August 13, 2014 – February 28, 2015
   Amount: Not to exceed $15,000 (increase of $10,000)
   Funding Source: Client Services
   Agreement: Contract amendment increases the fees for services by $10,000; extends the term of agreement to February 28, 2015; and expands the scope of work to include additional duties as follows: development of funding proposals specific to workforce development and career pathways. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.

Continued on next page…
CONSENT AGENDA
Item #14393, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS & TECHNOLOGY DIVISION

1. Contract/Agreement: Nevada County Superintendent of Schools and First Five MOU for the Operation of the Sierra College – Nevada County Campus Child Development Center
   Term: July 1, 2014 – June 30, 2015
   Amount: N/A
   Funding Source: N/A
   Agreement: Sierra College – Nevada County Campus in partnership with Nevada County Superintendent of Schools and First Five, has been successfully operating a Preschool and Toddler Program for the past year. This MOU of understanding is to continue that partnership through the 2014-2015 fiscal year.

2. Contract/Agreement: Miles Long Consulting
   Term: November 19, 2014 – June 30, 2015
   Amount: $34,500 (Not to Exceed)
   Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 14-158-012
   Agreement: Contract consultant services relating to assisting Deputy Sector Navigator in a variety of work plan related tasks that include completing the necessary requirements associated with achieving a “college wide” designation as a Center of Excellence in Information Assurance and Cyber Defense, a program co-sponsored by the Department of Homeland Security and National Security Agency, and coordinating activities associated with the “CyberPatriot” Program.

3. Contract/Agreement: Kevin Anderson
   Term: November 19, 2014 – December 31, 2014
   Amount: $2,000
   Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
   Agreement: Serve as a DSN representative for Sacramento City College, providing input to the Project Facilitator’s group about the needs of the college relative to providing students quality ICT/DM related education and training and other regional ICT/DM activities.

Continued on next page…
CONSENT AGENDA

Item #14393, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS & TECHNOLOGY DIVISION (Continued)

4. Contract/Agreement: Larry Dumais
   Term: November 19, 2014 – December 31, 2014
   Amount: $2,000
   Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
   Agreement: Serve as a DSN representative for American River College, providing input to the Project Facilitator’s group about the needs of the college relative to providing students quality ICT/DM related education and training and other regional ICT/DM activities.

5. Contract/Agreement: Perry Ellis
   Term: November 19, 2014 – December 31, 2014
   Amount: $2,000
   Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
   Agreement: Serve as a DSN representative for Yuba College, providing input to the Project Facilitator’s group about the needs of the college relative to providing students quality ICT/DM activities.

6. Contract/Agreement: Caleb Fowler
   Term: November 19, 2014 – December 31, 2014
   Amount: $2,000
   Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
   Agreement: Serve as a DSN representative for Folsom Lake College, providing input to the Project Facilitator’s group about the needs of the college relative to providing students quality ICT/DM related education and training and other regional ICT/DM activities.
CONSENT AGENDA
Item #14393, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS & TECHNOLOGY DIVISION (Continued)

7. Contract/Agreement: Markus Geissler, PhD
   Term: November 19, 2014 – December 31, 2014
   Amount: $2,000
   Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
   Agreement: Serve as a DSN representative for Cosumnes River College, providing input to the Project Facilitator’s group about the needs of the college relative to providing students quality ICT/DM related education and training and other regional ICT/DM activities.

8. Contract/Agreement: Jackie Lou
   Term: November 19, 2014 – December 31, 2014
   Amount: $2,000
   Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
   Agreement: Serve as a DSN representative for Lake Tahoe Community College, providing input to the Project Facilitator’s group about the needs of the college relative to providing students quality ICT/DM related education and training and other regional ICT/DM activities.

9. Contract/Agreement: Daniel P. Manson
   Term: December 12, 2014 – December 13, 2014
   Amount: $1,250
   Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012

10. Contract/Agreement: Donna McGill-Cameron
    Term: November 19, 2014 – December 31, 2014
    Amount: $2,000
    Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
    Agreement: Serve as a DSN representative for Woodland Community College, providing input to the Project Facilitator’s group about the needs of the college relative to providing students quality ICT/DM activities.

Continued on next page…
Sierra Joint Community College District
Minutes of the Regular Meeting of the Board of Trustees
November 18, 2014

CONSENT AGENDA
Item #14393, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS & TECHNOLOGY DIVISION
(Continued)

11. Contract/Agreement: National Cyber League Memorandum of Understanding
Term: October 18, 2014 – December 19, 2014
Amount: $1,300
Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
Agreement: Flat rate for registration fees for all regional Community College enrolled individuals and teams participating in the National Cyber League Fall 2014, regular season.

12. Contract/Agreement: SAC-ISACA
Term: November 19, 2014 – December 31, 2014
Amount: Not to exceed $2,000
Funding Source: Deputy Sector Navigator – Information Communication Technology Grant 13-158-012
Agreement: Cost of registration fees for regional Community College faculty professional development CISA (Certified Information Systems Auditor)/CISM (Certified Information Security Manager) course enrollees.

13. Amendment to Contract/Agreement: California Early Childhood Mentor Program
Previous Board Agenda Item No. 14377 B.1 (Approved October 14, 2014)
Term: August 1, 2014 – June 15, 2015
Amount: Not to exceed $916.59 (additional receivable)
Funding Source: Chabot-Las Positas Community College District
Agreement: Supplemental support funding for mentor teachers in serving and benefiting students at Sierra College by providing funding for travel expenses and conference support for the Annual Northern California Mentor Director Seminar in March 2015.

Continued on next page…
CONSENT AGENDA
Item #14393, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS & TECHNOLOGY DIVISION (Continued)

   Term: November 18, 2014 – June 30, 2015
   Amount: Not to exceed $10,000
   Funding Source: Deputy Sector Navigator, Advanced Manufacturing
                   Grant No. 14-152-001
   Agreement: Organization will assist the Deputy Sector Navigator in
               Advanced Manufacturing to implement education and
               training for a) businesses to pursue Zero Waste certification
               and b) professionals to pursue certification as a Zero Waste
               Business Associate in partnership with the U.S. Zero Waste
               Business Council; and provide technical assistance to
               businesses on finding solutions for difficult to recycle
               materials.

C. HUMAN RESOURCES

1. Contract/Agreement: Oliver, Thomas, Pierce & Patty Investigations
   Term: November 19, 2014 – June 30, 2015
   Amount: $10,000
   Funding Source: General Fund
   Agreement: This agreement with Oliver, Thomas, Pierce & Patty
               Investigations will provide the District with investigative
               services as needed.

D. FINANCE & ADMINISTRATION

1. Contract/Agreement: Carolina Biological Supply Company
   Term: October 3, 2014 – October 31, 2015
   Amount: N/A
   Funding Source: N/A
   Agreement: Annual contract pricing agreement for science and
               mathematics products to be purchased from Carolina
               Biological Supply Company with a 5% discount for Sierra
               College.
CONSENT AGENDA

D. FINANCE & ADMINISTRATION (Continued)

2. **Contract/Agreement: SPURR: Schools Project for Utility Rate Reduction**
   - Term: July 1, 2015 – June 30, 2020
   - Amount: N/A
   - Funding Source: N/A
   - Agreement: SPURR, a California joint powers authority, will exercise natural gas procurement authority and will provide professional services for Sierra College.

E. INFORMATION AND INSTRUCTION TECHNOLOGY

1. **Contract/Agreement: AdvanTel**
   - Term: November 19, 2014 – November 18, 2017
   - Amount: $86,638.61
   - Funding Source: Capital Projects (funds to be provided by the Sierra College Foundation)
   - Agreement: As per the State Department of General Services Western State Contracting Alliance (WSCA) contract, a Request for Offers was sent out October 10, 2014 to collect proposals for upgrading our existing Aruba Wireless Access Points, implement wireless management software, provide training, and support. AdvanTel was awarded with the upgrade contract.

2. **Contract/Agreement: Engineered Monitoring Systems, Inc.**
   - Term: November 19, 2014 – November 18, 2015
   - Amount: $425
   - Funding Source: General Fund
   - Agreement: Engineered Monitoring Systems, Inc. has agreed to perform semi-annual inspection/test for our Halon System in the Datacenter Room (lower A building).

3. **Contract/Agreement: IVCi, LLC**
   - Amount: $922.37
   - Funding Source: General Fund
   - Agreement: IVCi, LLC has agreed to provide support maintenance coverage for our Polycom HDX 7000 Series (Serial # 8811411162D1CN).

Continued on next page…
CONSENT AGENDA

Item #14393, District Contracts and Agreements (Continued)

E. INFORMATION AND INSTRUCTION TECHNOLOGY (Continued)

4. Contract/Agreement: Cyberkinetics
   Amount: Not to exceed $60,000
   Funding Source: General Fund
   Agreement: Consultant is assisting with added IIT workload providing critical support for customizations and integration complexities that includes wireless, Helpdesk processes, mobile apps, documentation and training.

5. Contract/Agreement: Managed Solution
   Term: November 19, 2014 – June 30, 2015
   Amount: $84,000
   Funding Source: General Fund
   Agreement: This proposal is to implement a district wide cloud based email solution and to migrate email accounts, mailboxes, etc. to the environment. This will also include technical training, authentication services and support services.

Item #14394, Board Policies: The Board reviewed and approved the revisions to Board Policy 5020, accepting new language and rescinding all former language.

A. BOARD POLICY – PROPOSED REVISION
1. BP 5020, Non-Resident Tuition: Revisions pursuant to SB 150 and SB 141 regarding students enrolled in the Ghidotti Early College High School Program and Nevada County Campus and students enrolled in the concurrent enrollment program at the Tahoe-Truckee Campus. An additional revision, recommended by CCLC, clarifies an additional exemption to the capital outlay fee as allowed in Education Code 76141. [Strategic Council 11/14/18]

PERSONNEL

Item #14395, Personnel Transactions: A motion was made by Howard Rudd, seconded by Dave Ferrari, to approve the Personnel Transactions listed below with one motion. Roll call vote: Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari, Halldin, Klein, Leslie, Palmer, Rudd); Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.
PERSONNEL (Continued)
Item #14395, Personnel Transactions (Continued)

A. REPLACEMENT POSITION HIRES

1. **Director of Finance – Ms. Linda Fisher**
   - Personnel Action: Replacement Position Hire (vice Ms. Kerri Hester)
   - Position: Director of Finance, Classified Supervisory
   - Position Number: CS0002
   - Cost: $10,440.44
   - Effective Date: November 19, 2014

2. **Custodian - NCC – Mr. Scott Pauley**
   - Personnel Action: Replacement Position Hire (vice Ms. Leona Powell)
   - Position: Custodian, Classified
   - Position Number: CL0070
   - Cost: $35,880.00 plus benefits
   - Effective Date: November 19, 2014

3. **Administrative Assistant – Student Services – Ms. Vanessa Leon**
   - Personnel Action: Replacement Position Hire (vice Ms. Joann Leal)
   - Position: Administrative Assistant, Classified
   - Position Number: CL0009
   - Cost: $45,780.80 plus benefits
   - Effective Date: November 20, 2014

4. **Research Analyst – Mr. David Waite**
   - Personnel Action: Replacement Position Hire (vice Ms. Laurel Thiers)
   - Position: Research Analyst, Classified
   - Position Number: CL0193
   - Cost: $64,417.60 plus benefits
   - Effective Date: November 19, 2014

B. NEW POSITION HIRES

1. **Counselor SSSP - Ms. Leonela Lepe**
   - Personnel Action: New Position Hire (categorical funding)
   - Position: Counselor, Faculty
   - Position Number: FF0276
   - Cost: $33,515.00 plus benefits (salary based on mid-year start)
   - Effective Date: December 1, 2014 – June 30, 2015

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PERSONNEL (Continued)

Item #14395, Personnel Transactions (Continued)

B. NEW POSITION HIRES (Continued)

2. Counselor SSSP - Ms. Cherie Mathews
   Personnel Action: New Position Hire (categorical funding)
   Position: Counselor, Faculty
   Position Number: FF0277
   Cost: $36,950.29 plus benefits (salary based on mid-year start)
   Effective Date: December 1, 2014 – June 30, 2015

3. Counselor SSSP - Ms. Katie Juras
   Personnel Action: New Position Hire (categorical funding)
   Position: Counselor, Faculty
   Position Number: FF0278
   Cost: $34,855.60 plus benefits (salary based on mid-year start)
   Effective Date: December 1, 2014 – June 30, 2015

4. Supervisor SSSP NCC - Mr. Chris Putnam
   Personnel Action: New Position Hire (categorical funding)
   Position: Supervisor SSSP, Classified Supervisory
   Position Number: TBD
   Cost: $68,941.43 plus benefits
   Effective Date: December 1, 2014

C. RETIREMENT RESIGNATIONS

1. Instructional Assistant – Learning Center – Ms. Wilhemina Garcia
   Position: Instructional Assistant – Learning Center, Classified
   Position Number: CL0135
   Years of Service: 19 years
   Effective Date: December 30, 2014

D. RESIGNATIONS

1. Accounts Payable Technician – Ms. Debra Mann
   Position: Accounts Payable Technician, Classified
   Position Number: CL0264
   Years of Service: 4 years
   Effective Date: January 5, 2015

Continued on next page…
PERSONNEL (Continued)
Item #14395, Personnel Transactions (Continued)

E. OTHER PERSONNEL ACTIONS

1. Leave of Absence without Pay – Ms. Julia Arreguy
   Personnel Action: Leave of Absence without Pay
   Position: Systems Analyst Programmer Senior, Classified
   Position Number: CL0228
   Cost Savings: $4,965.94

2. Leave of Absence without Pay – Ms. Katie Juras
   Personnel Action: Leave of Absence without Pay
   Position: Administrative Assistant, Classified
   Position Number: CL
   Cost Savings: $35,799.40
   Duration: December 1, 2014 through June 30, 2015

3. Leave of Absence without Pay – Ms. Kristine Gilbert
   Personnel Action: Leave of Absence without Pay
   Position: Environmental Studies Instructor, Faculty
   Position Number: FF0250
   Cost Savings: $38,868.93
   Duration: January 22, 2015 – May 15, 2015

4. Dean – Student Equity
   Personnel Action: Approve Attached Job Description
   Position: Dean – Student Equity, Educational Administrator

5. Revise Employment Start Date – Business Services Analyst – Ms. Sally Guess
   Personnel Action: Revise Employment Start Date
   Position: Business Services Analyst, Classified
   Position Number: CL0271
   Original Date: November 3, 2014
   Revised Date: November 6, 2014

Continued on next page…
PERSONNEL (Continued)
Item #14395, Personnel Transactions (Continued)

F. SHORT-TERM/SUBSTITUTE EMPLOYEES

1. Short-Term Employees
Personnel Action: Approve the employment of the short-term employees listed.
Position: The short-term employees listed below for the department, position, and
hourly rate of pay indicated up to 175 days for the 2014-2015 school year in
accordance with Article 2 of the Classified Agreement.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Position</th>
<th>Rate</th>
<th>Comments</th>
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<td>Ravinder Dhadda</td>
<td>Student Services</td>
<td>AA – SSSP</td>
<td>$22.01</td>
<td>11/19/14-6/30/15</td>
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PUBLIC HEARING

Item #14396, Amendment to Classified Collective Bargaining Agreement: Second
Public Hearing: This item was removed from the agenda and no action was taken.

Item #14397, Amendment to Classified Collective Bargaining Agreement: This
item was removed from the agenda and no action was taken.

Item #14398, Amendment to Management Collective Bargaining Agreement:
Second Public Hearing: Mr. Halldin opened a public hearing by inviting public
comments on the initial proposals of the District and the Sierra College Management
Association (SCMA) Sunshine List for 2014-15. No comments were received and the
hearing was closed.

Item #14399, Amendment to Management Collective Bargaining Agreement: A
motion was made by Aaron Klein, seconded by Howard Rudd, to adopt the initial
proposals of the District and the Sierra College Management Association. Roll call vote:
Student Trustee Advisory Vote: Aye (Ramirez); Trustees: Ayes: 7 (Dawson Bartley, Ferrari,
Halldin, Klein, Leslie, Palmer, Rudd); Noes: 0; Abstentions: 0; Absent: 0. Motion carried
unanimously.

Item #14400, Amendment to Faculty Collective Bargaining Agreement: Mr.
Halldin opened a public hearing by inviting public comments on the initial proposals of
the District and the Sierra College Faculty Association (SCFA) Sunshine List for 2014-15.
No comments were received and the hearing was closed.

COMMENTS FROM THE COMMUNITY

Mr. Halldin solicited comments from the community on non-agenda items within
the jurisdiction of the Board of Trustees. Ms. Irene Smith and Mr. Roger Smith addressed
the Board regarding the College’s properties in Rocklin. The Board then proceeded to
the reports portion of the agenda.
Sierra Joint Community College District
Minutes of the Regular Meeting of the Board of Trustees
November 18, 2014

REPORTS

Item #14401, Reports/Announcements:

Superintendent/President Report: William Duncan announced that Ms. Nancy Palmer had been named Trustee of the Year by the Placer County School Boards Association and he presented her a gift on behalf of the Placer County Office of Education.

Student Trustee Report: Leslie Ramirez commented on the following topics: 1) Events to benefit the Sierra College food closet; 2) American Association of University Women workshop to be held March 6th; 3) Student Senate discussion on equity and funding for event/conference attendance; and 4) Attendance at the Sierra College Foundation Major Donor Reception.

Senate Reports:
• Academic Senate: Dr. Jane Haproff commented on the following topics: 1) The accreditation visit went very well; 2) Statewide Academic Senate Plenary; and 3) Refining practices for full-time faculty hiring.
• Management Senate: Thor Tivol commented on the following topics: 1) Revision of the Management Senate Constitution; 2) Mentors for new managers; and 3) An upcoming visit by Victoria Simmons to a Management Senate meeting.
• Classified Senate: Ryan Goodpastor commented on the following topics: 1) Meetings with the accreditation visiting team; and 2) Ranking of the ePAR classified positions.

Committee Reports:
• The Audit Committee met earlier in the day. Committee Chair Dave Ferrari commented that the college has always had excellent audits, but this year it was exceptional as there were no findings.

Trustee Reports: Each of the trustees thanked the College’s faculty, staff, and management for the exceptional work that went into addressing accreditation concerns and meeting all Standards. The faculty in particular were commended. Words such as amazing and impressive were repeated as descriptors of the College’s accomplishments. In addition, the trustees commented on the following:

• Aaron Klein commented on the following topics: 1) The Placer County Trustees Dinner and acknowledgement of Nancy Palmer’s award; and 2) The Audit Committee meeting and excellent audit. Mr. Klein also suggested that the Board begin a discussion about methods of meeting the College’s facilities needs including the possibility of setting aside additional funds in the annual budget in an ongoing way.

Continued on next page…
Sierra Joint Community College District
Minutes of the Regular Meeting of the Board of Trustees
November 18, 2014

REPORTS (Continued)
Item #14401, Reports/Announcements (Continued)

Trustee Reports:
• Nancy Palmer commented on the following topics: 1) Appreciation for the Trustee Special Recognition Award; 2) Sierra College Foundation Major Donor Reception; 3) Nevada County Teacher of the Year event; and 4) NextEd Convergence.
• Scott Leslie commented on the following topics: 1) AB86 Adult Ed activities; 2) Innovation grant for which the college has applied; and 3) NextEd Convergence.
• Cari Dawson Bartley commented on the following topics: 1) NextEd Convergence; 2) Placer County Trustees Dinner and acknowledgment of Nancy Palmer’s award; 3) Sierra College Foundation Major Donor Reception and the Foundation’s work to assist former foster youth.
• Dave Ferrari commented on the Placer County Trustees Dinner and acknowledgment of Nancy Palmer’s award.
• Bill Halldin commented on the following topics: 1) Sierra College Major Donor Reception; 2) Presentation to the Lincoln Chamber of Commerce; and 3) Sierra College football.

A special presentation was made to Mr. Howard Rudd in appreciation for his years of service to the college as a member of the Board of Trustees and his involvement with the Sierra College Foundation Board to benefit Sierra College students. Mr. Halldin invited Mr. Jeff Short of Assemblywoman Gaines office to present a resolution to Mr. Rudd. Mr. Duncan then presented Mr. Rudd with an engraved clock on behalf of the Board and the College. Mr. Halldin described Mr. Rudd as a tireless friend of the college.
Sierra Joint Community College District
Minutes of the Regular Meeting of the Board of Trustees
November 18, 2014

ADJOURNMENT

Mr. Halldin adjourned the meeting at approximately 6:03 p.m.

Respectfully submitted,

William H. Duncan, IV
Sierra College President and
Secretary to the Board of Trustees

Bill Halldin, President
Board of Trustees

ATTEST:

Scott T. Leslie, Vice President/Clerk
Board of Trustees