Committee Members:

<table>
<thead>
<tr>
<th>Member</th>
<th>Present</th>
<th>Not Present</th>
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<tbody>
<tr>
<td>Willard Drown, Public Member</td>
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<td>Patti Foster, Public Member</td>
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<td>X</td>
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<td>Doug Hastings, Public Member</td>
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<td>Vicki Downs, Business</td>
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<td>X</td>
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<td>Gil Mathew, Public Member</td>
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<td>Wayne Raley, Senior Citizens</td>
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<td>X</td>
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<td>Jacquie Wallach, Public Member</td>
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<td>Curtis Williams, Public Member</td>
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District Staff:
Laura Doty, Director, Facilities & Construction
Joy Pelton Welch, Facilities & Construction
Linda Fisher, Director of Finance
Stephanie Ortiz, Executive Dean of NCC

Guests:
Judy Bagley, Former COC Member

1.0 Call to Order and Roll Call

Curtis Williams, Chair, welcomed the committee and attendees and called the meeting to order at 3:35 pm. Roll call was conducted with everyone introducing themselves for the benefit of Linda Fisher, recently appointed Director of Finance for the District. With a majority of members present, Mr. Williams confirmed the quorum requirement was met. Ms. Judy Bagley (former COC member) was present as a visitor.

2.0 Introductions

Introductions were made during Roll Call.
3.0 Approval of Minutes from Past Meetings
A motion was made and seconded to approve the Minutes from the April 16, 2014 meeting as presented. The motion carried unanimously.

4.0 Public Comments
There were no public comments.

5.0 Financial Report and Budget
Joy Pelton Welch presented the financial summary as of March 11, 2015. Ms. Welch explained the committed dollars in current purchase orders, as well as items planned for purchase in the “Designated Expenses.” All remaining unspent dollars, including any interest earnings, will be spent and dispersed by June 2015 in order to close the project this fiscal year.

A motion was made to accept the financial report for the period ending March 11, 2015. The motion was seconded and the Committee voted unanimously to accept the report.

b. Measure G Performance Audit, FY 2013/2014
Ms. Linda Fisher reviewed the Measure G Performance Audit and Financial Statements for FY 2013/2014 prepared by Crowe Horwath LLP, and she explained the purpose and significance of each document. The Performance Audit ensures the District is spending the Bond funds as intended per the Measure G language on the ballot. The document explains how they completed the audit with a sampling of expenditures, verifying the funds were spent according to the requirements. A sample of the 151 transactions and $953,000 spent on the project in 2013/2014. Crowe Horwath tested three expenditures in depth. The findings, as reported, met all the requirements for a clean performance statement.

c. Measure G Financial Statement, FY 2013/2014
Ms. Linda Fisher reviewed the Measure G Financial Audit and reported the results as a clean audit. The expenditures were tested and found to be appropriate. Any expenditures for salaries and benefits were verified to be staff working on the project and not administrative personnel. The remaining Bond funds are held in the County Treasury in a very safe investment pool. The Bonds are “capital appreciation bonds” which the Placer County Treasurer manages and invests so the interest earnings keep compounding and accruing.

A motion was made and seconded to approve both the Performance Audit and the Financial Audit for FY13/14 as presented. The motion carried unanimously.

6.0 Review Draft FY 2013/2014 Annual Report
Joy Welch provided a draft annual report to be presented to the Board of Trustees. The Committee reviewed the contents of the report and had no additions or corrections. Chairperson Curtis Williams will present the annual report at the next Board of Trustees meeting to be held at the Nevada County Campus, which will be on May 12, 2015. A motion was made and seconded to approve the proposed FY 2013/2014 Annual Report and authorize
Ms. Welch to proceed with the preparation of a final document. The motion carried unanimously.

7.0 Project Update

Ms. Laura Doty, Director of Facilities and Construction, supplied the committee with a project status report (attached). The projects in the 1st and 2nd list of additional upgrades have been completed. The projects in the 3rd list have been completed through Item #4--utility yard circulation pumps. The utility yards were taken out of the original scope of work because of high bids, but were added back in when there was enough budget remaining.

With the remaining budget, two chillers are being replaced with better systems and more efficiency. Some furniture for new staff has been added to the list, as well as flooring replacements in the Child Development Center and new stair treads in N2. Under FF&E, some custodial and landscaping equipment needed to be upgraded for more efficiency. New computers are being purchased for the CIS (computer applications) department and physics equipment to be able to teach Physics classes in the fall.

There are still a few remaining projects to finish up in order to close out all of the Bond funds. All of the projects and all of the funds will be expended by June 30th.

8.0 Schedule of Future Meetings

The Committee agreed to meet on site in September or October 2015 for the final meeting.

9.0 Adjournment

The meeting was adjourned at 4:30 p.m.
Background
• All three Phase 1 and Phase 2 Lease/Leaseback contracts are closed, all buildings occupied:
  o Phase 1 - New Classroom Bldg, New 2-D Art Bldg, New 3-D Art Bldg (~23,000 GSF) and Public Safety Training Center (PSTC) (~100,000 sq ft)
  o Phase 2 - New Gym, New Wellness Center, New Multi-Purpose Facility (~19,000 GSF) and Center-wide Renovations to Existing Buildings

1st list of additional upgrades (approved 6/2010; work is complete)
• Ditch repair
• Site work for new maintenance building (N20)
• Improved entrance to N1
• Completion of fire system upgrade
• N11 room 102 renovation
• N15 room 100 renovation

2nd list of additional upgrades (approved 3/2011; all work is complete)
• Additional drinking fountain
• Additional locker room doors
• Improved air quality in art buildings
• New maintenance building (N20)
• Gallery lighting for N12 lobby
• Site improvements (signage, access gate, roads/parking lots)
• Safety improvements (lighting, emergency notification stations)
• Additional FF&E

3rd list of additional upgrades (approved by Board Facilities Committee 1/22/13)
(Note: Listed in priority order; work completed in this order until remaining funding expended)
1. Design/Renovation of existing space into a Family/Unisex Locker Room: Completed
2. FFE - SAN Server (Storage Area Network) for NCC: Completed
3. Replace original 7 water heaters: Completed
4. Replace utility yard circulation pumps in Yards 1 and 2B, and re-engineer/re-work of boiler/chiller yard 2C: In process with commissioning scheduled and anticipated date of completion of 3/15/15.
5. Additional Campus Wide Upgrades
   a. Additional safety fencing at N1/N2: Completed
   b. Replace 4 original York Chillers: $73,321 to replace Yard 1 and Yard 2B chillers; chillers were purchased with bond funds; installation will be paid out of Deferred Maintenance project funds. Anticipated date of completion: 4/1/15.
   c. Upgrade ergonomic furniture in Counseling & offices: in process, not to exceed $15,000, anticipated date of completion: 4/1/15.
   d. Flooring replacements: N2 Stairwell for $7,840 - completed. N17 Child Development Center kitchen/laundry room linoleum replacement, $4,130 - completed 2/2/15
   e. FF&E equipment:
      i. Custodial Department automatic floor scrubber: $6,893. Received.
      ii. Art Department clay mixer: $1,251. Received.
      iii. Applied Art & Design storage cabinets: $1,846. Received.
      iv. Grounds Department replacement John Deere deck lawnmower: $4,273. Received.
      v. CIS Dept replacement PC's: In process, $6,157; anticipated date of completion: 3/20/15.
      vi. Physics Dept., new equipment in order to teach Physics at NCC campus in fall 2015, not to exceed remaining bond balance (equipment order in process).