



Veterans Success Center  
5100 Sierra College Boulevard, Rocklin, CA 95677 | Room LR-424  
(916) 660-7470 | veterans@sierracollege.edu

# Sierra College Chapter 30 Matriculation

## Required Steps

- Apply to Sierra College.
- Apply for VA Educational Assistance.
  - Visit <https://www.va.gov/education/how-to-apply/> and click on the green **Find your education benefits form** button under the **How do I apply?** section.
    - The form that appears beneath the button will guide the veteran to the appropriate form to use.
      - Form 22-1990 if applying for their benefit for the first time.
      - Form 22-1995 if changing benefit to Sierra College from another school.
    - When prompted to enter the details for the school being attended, Sierra College must be specified.
- Complete INDOC requirements in the Veterans Success Center (VSC).
  - Provide DD-214 Member 4 copy.
  - Provide Certificate of Eligibility from the Department of Veterans Affairs (VA) to the VSC.
  - Provide official transcripts from institutions attended other than Sierra College.
    - Payment will not be disbursed unless transcripts have been received.
  - Check residency status.
  - Set up counseling appointment.
- Log into mySierra account to complete online orientation.
- Attend counseling appointment for education plan.
  - In order to receive GI Benefits, education plans must be written by a veteran counselor.
- Register for classes.
- **Most Important Step: Certify classes by visiting:**
  - <http://www.sierracollege.edu/veterans>
    - Click on the "CERTIFY NOW" button for the appropriate semester.
  - **MUST** call VA (877) 823-2378 every month to certify attendance.
  - **Waitlisted classes cannot be certified. Wait to certify if waitlisted.**
  - Changes to schedule
    - Recertification is required if you have already certified your classes and you make changes to your schedule.
    - Multiple changes in courses/certifications increases the likelihood of complications with VA process and a delay in payment.

## Additional Information

- **Debt**

- We strongly recommend that if you are not positive what effect changing your classes will have on your benefit, that you contact us at [veterans@sierracollege.edu](mailto:veterans@sierracollege.edu) to either speak to a counselor, or a Veteran Success Center representative.
- If you drop your classes, there is a significant chance that you will owe the VA.
  - For example, if you drop from 12 units to 9 units, you will owe the difference in BAH in addition to tuition and fees for the class(es) dropped.
  - If you drop from 15 units to 12 units, there will be no debt since you are still a full-time student.
  - Dropping below the payable amount will result in significant debt.
    - For example, dropping from 12 units to < 6 units will cause a debt for all payments received.
- If you receive an F grade for nonattendance, you will owe the VA both BAH and class registration dues.
  - An earned F does not require repayment.
- Additional information can be found below.
  - [What causes debts with VA Education Programs?](#)
- Special Conditions
  - Does **NOT** pay for tuition or books.
  - After 36 months have timed out, qualifying veterans can receive an additional 12 months under Chapter 33.
- Promptly notify the office if there are any changes to your phone number.
  - If there are issues with your paperwork and we cannot contact you, you will not be paid until the issues are resolved.
- After certification process is completed, it may take up to 30 days to receive payment.
  - First payment is the month AFTER semester starts, prorated for portion of month.
  - Sliding pay scale for less than full time over 7 units.

Montgomery GI Bill Effective October 1, 2019 *More than 3 Years Active Duty*				
Full Time	¾ Time	½ Time	< ½, > ¼ Time	< ¼ Time
\$2,050.00	\$1,537.50	\$1025.00	\$1025.00 Single Payment	\$512.50** Single Payment

Montgomery GI Bill Effective October 1, 2019 *Less than 3 Years Active Duty*				
Full Time	¾ Time	½ Time	< ½, > ¼ Time	< ¼ Time
\$1,664.00	\$1,248.00	\$832.00	\$832.00** Single Payment	\$416.00** Single Payment

\*\* Tuition and Fees ONLY. Payment cannot exceed the listed amount.

- Veteran can choose classes from general education.
- Changing majors under mySierra does NOT change your Veteran Education Plan which is what determines your payable classes.
  - If you want to change your major, you must meet with a veteran counselor. Email [veterans@sierracollege.edu](mailto:veterans@sierracollege.edu) to set up a counseling appointment.
- Use caution when using Degree Works, especially if you have transcripts from other colleges.
  - Meet with a counselor or peer mentor if you are not sure what you are doing.
- ASSC Sticker + Student Representation Fee
  - The VA does not pay this fee under any benefit and if unpaid it will result in a hold.

- To decline benefits of the ASSC Activity Sticker and Student Representation Fee:
  - Login to your [mySierra](#).
  - Click on Payments/Refunds/Tax Forms.
  - Click on Decline Benefits of ASSC Sticker or Student Representation Fee.
    - You may need to log back into mySierra, click “Home”, and repeat the previous steps.
  - Click on the Opt Out button toward the bottom of the screen, repeat the steps for the Student Representation Fee.