



Veterans Success Center
5100 Sierra College Boulevard, Rocklin, CA 95677 | Room LR-424
(916) 660-7470 | veterans@sierracollege.edu

Sierra College Chapter 31 Matriculation

Required Steps

- Apply to Sierra College.
- Apply for Vocational Rehabilitation and Employment (VR&E)
 - Sign in to your eBenefits account.
 - Select Apply.
 - Click Vocational Rehabilitation and Employment Benefits.
 - Select the Vocational Rehabilitation and Employment benefit you're applying for.
- Complete INDOC requirements in the Veterans Success Center (VSC).
 - Provide DD-214 Member 4 copy.
 - Provide Certificate of Eligibility from the Department of Veterans Affairs (VA) to the VSC.
 - Provide official transcripts from institutions attended other than Sierra College.
 - Payment will not be disbursed unless transcripts have been received.
 - Check residency status.
 - Set up counseling appointment.
- Log into mySierra account to complete online orientation.
- Attend counseling appointment for education plan.
 - In order to receive GI Benefits, education plans must be written by a veteran counselor
- Register for classes.
- **Most Important Step: Certify classes by visiting:**
 - <http://www.sierracollege.edu/veterans>
 - Click on the "CERTIFY NOW" button for the appropriate semester.
 - **Waitlisted classes cannot be certified. Wait to certify if waitlisted.**
 - Changes to schedule
 - Recertification is required if you have already certified your classes and you make changes to your schedule.
 - Multiple changes in courses/certifications increases the likelihood of complications with VA process and a delay in payment.

Additional Information

- **Debt**
 - **We strongly recommend that if you are not positive what effect changing your classes will have on your benefit, that you contact us at veterans@sierracollege.edu to either speak to a counselor, or a Veteran Success Center representative.**
 - **If you drop your classes, there is a significant chance that you will owe the VA.**
 - **For example, if you drop from 12 units to 9 units, you will owe the difference in BAH in addition to tuition and fees for the class(es) dropped.**

- **If you drop from 15 units to 12 units, there will be no debt since you are still a full-time student.**
 - **Dropping below the payable amount will result in significant debt.**
 - **For example, dropping from 12 units to < 6 units will cause a debt for all payments received.**
- **If you receive an F grade for nonattendance, you will owe the VA both BAH and class registration dues.**
 - **An earned F does not require repayment.**
- **Additional information can be found below.**
 - [What causes debts with VA Education Programs?](#)
- Special Conditions
 - Housing allowance, books, tuition, and parking pass are provided by VR&E.
 - Books and parking passes are available one week before each semester starts.
 - Multiple changes in classes will result in not being able to pick up books until after classes start.
- Promptly notify the office if there are any changes to your phone number.
 - If there are issues with your paperwork and we cannot contact you, you will not be paid until the issues are resolved.
- After certification process is completed, it may take up to 30 days to receive payment.
 - First payment is the month AFTER semester starts, prorated for portion of month.

VR&E Training Programs Subsistence Allowance Rates (may change if eligible for Post-9/11 GI Bill) Effective October 1, 2018			
Number of Dependents	Full Time	¾ Time	½ Time
No Dependents	\$631.85	\$474.76	\$317.66
One Dependent	\$783.75	\$588.67	\$393.59
Two Dependents	\$923.60	\$690.52	\$462.64
Each Additional	\$67.31	\$51.77	\$34.54

- Veteran can choose classes from general education.
- Changing majors under mySierra does NOT change your Veteran Education Plan which is what determines your payable classes.
 - If you want to change your major, you must meet with a veteran counselor. Email veterans@sierracollege.edu to set up a counseling appointment.
- Use caution when using Degree Works, especially if you have transcripts from other colleges.
 - Meet with a counselor or peer mentor if you are not sure what you are doing.
- ASSC Sticker + Student Representation Fee
 - The VA does not pay this fee under any benefit and if unpaid it will result in a hold.
 - To decline benefits of the ASSC Activity Sticker and Student Representation Fee:
 - Login to your [mySierra](#).
 - Click on Payments/Refunds/Tax Forms.
 - Click on Decline Benefits of ASSC Sticker or Student Representation Fee.
 - You may need to log back into mySierra, click “Home”, and repeat the previous steps.
 - Click on the Opt Out button toward the bottom of the screen, repeat the steps for the Student Representation Fee.